**Notice**

08/08/2021

A meeting of the members of IQAC, HOD's of all departments, Incharge of different Criterion of AQAR with the Principal will be held on 9 August, 2021at 12: 00 PM in IQAC room. Following members are required to attend the meeting.

Mrs. Maninder Kaur (Coordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Dr. Maninderjit kaur
Dr. Narpinder Kaur
Dr. Sonia Chauhan
Mrs Poonam Sharma
Mrs Anu Lata
Mrs. Shikha Sharma
Mrs. Pooja
Mrs. Neena Rishi
Dr. Ekta

Dr. Meetu
**Chief Coordinator IQAC**

Dr. Karamjit Kaur
**Principal**
Principal
Desmesh Girls College
Chak Alla Baksh, Mukerian

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dgc_chakallabaksh17@rediffmail.com
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(Office) : 94651-37136, Mob. : 81468-65249
(Principal) 01883-247995

# DASMESH GIRLS COLLEGE

Chak Alla Baksh, G.T. Road, MUKERIAN-144 211. Distt. Hoshiarpur (Pb.)
*(Affiliated to Panjab University, Chandigarh)*
MANAGED BY : Sri Guru Gobind Singh Educational Ch. Trust (Regd.)
Accredited By NAAC, Recognised By UGC Under 2(F) & 12 (B)

*Ref. No.* ..... *Dated* .....

**Meeting I**

**Venue- IQAC Room**
**Date- 09-08-2021**
**Time -12:00-1:00 PM**

**Agenda of the meeting**

1. To plan for current academic year 2021-22
2. Duties regarding Criterion of AQAR for the session 2020-21
3. To organize extension activities
4. Admission 2020-21
5. Time Table
6. Academic Calendar

**Members Present**

DR. Mrs. Karamjit Kaur (Principal, Chairperson of IQAC)
Dr. Meetu (Chief Coordinator of IQAC)
Mrs. Maninder Kaur (Coordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Dr. Maninderjit kaur
Dr. Narpinder Kaur
Dr. Sonia Chauhan
Mrs Poonam Sharma
Mrs Anu Lata
Mrs. Shikha Sharma
Mrs. Pooja
Mrs. Neena Rishi
Dr. Ekta

Principal
Dasmesh Girls College
Chak Alla Baksh, Mukerian

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**Minutes of the Meeting**

1 Chairperson Principal Dr. Karamjit Kaur welcomed all the members. In the opening remarks, she briefed the members about the importance and focus of meeting of new session. She had discussed the necessary steps that should be taken for AQAR 2019-20.

2 It has been discussed that AQAR should be submitted on time. For this, Dr. Meetu, Chief Coordinator assigned different criterion to the Faculty members.

3 Vision of the department may be articulated and accordingly extension activities/ seminars/ workshops should be designed. Each department follows the academic Calendar to organize extension activities. Educational tours and trips should be organized. An industrial trip should organize by the department of Commerce.

4 In the meeting admission process for the new session had discussed. Principal briefed that the both modes offline as well as online should be adopted for registration. Admission duties had assigned to faculty members.

5 The consolidated final copy of semester Time table was discussed for implementation.

6 Academic Calendar uploaded on college website for the convenience.

Dr. Meetu
**Chief Coordinator, IQAC**

Dr. Karamjit Kaur
**Principal**

Principal
Desmesh Girls College
Chak Alla Baksh, Mukerian

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**Notice**

27/08/21

A meeting of College Festival Committee with IQAC Chief Coordinator, held on 31 August 2021at 11:00am in IQAC room. Following members are required to attend the same.

Members

Mrs. Sonia Devi
Dr. Sarita Rana
Mrs. Supriya J. Naryal

Dr. Meetu
**Chief Coordinator, IQAC**

Dr. Karamjit Kaur
**Principal**

**Principal**
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**Meeting II**

**Venue- IQAC Room**
**Date- 31-08-2021**
**Time -11:00 am**

**Agenda**

1 Maintain the record of College activities.
2 Action Taken Report (ATR).
3 To upload activities on College website

**Members Present**
Mrs. Sonia Dev
Dr. Sarita Rana
Mrs. Supriya J. Naryal

**Minutes of the meeting**

1 It has been discussed that the record of every activity and function should be maintained.
2 Action Taken report of the session 2021-22 of all college activities and festivals should be prepared by this Committee.
3 Website should be checked by the Committee members for upload of activities.
4 It will be required for each department and committee to submit record of each and every activity with reports, photos, brochures etc. to the Committee.

Dr. Meetu
**Chief Coordinator, IQAC**

Dr. Karamjit Kaur
**Principal**

**Principal**
**Dasmesh Girls College**
Chak Alla Baksh, Mukerian

**Notice**

22/11/21

A meeting of the member of IQAC and HOD's of all departments with be held on 24/11/21 in IQAC room at 2:00 pm

Dr. Meetu
**Chief Coordinator, IQAC**

Dr. Karamjit Kaur
**Principal**

Principal
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Chak Alla Baksh, Mukerian

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**Meeting III**
**Date: 24/11/21**
**Time: 2:00 PM**
**Venue: IQAC Room**

**Agenda**

1. Maintenance of the accord of department files and committees files.
2. Extension activities by department.
3. To Apply for NIRF and IIC.
4. To encourage faculty for active participation in seminar and workshops.
5. Blood Donation camp.

**Members Present**

1. Dr. Karamjeet Kaur (Principal, Chairperson of IQAC)
2. Dr. Meetu (Chief Co-ordinator of IQAC)
3. Mrs. Maninder Kaur (Co-ordinator, IQAC)
4. Mrs. Sonia Devi
5. Dr. Rajwinder Kaur
6. Dr. Sarita Rana
7. Dr. Maninderjit Kaur
8. Mrs. Supriya Jaryal
9. Dr. Narpinder Kaur
10. Mrs. Anu Lata
11. Mrs. Neena Rishi
12. Mrs. Poonam Sharma
13. Dr. Ekta

**Minutes of Meeting**

1. Chief co-coordinator Dr. Meetu asked the HOD's to provide departments activities reports. She has given instructions to HOD's to maintain record of last five years of department files.

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Dasmesh Girls College
Chak Alla Baksh, Mukerian

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2. Each Department should organize extension activities and celebrates day that had discussed in first meeting.
3. IQAC Coordinator guided the faculty members to participate in seminars, workshops, FDP for the enhancement of their knowledge.
4. Women Development Cell should organize an online extension lecture on the March 2022 to celebrate International Women Day.
5. Chairperson congratulated the SAP committee for their work and one district one Champion Award for go green environment.
6. Under the guidance of IQAC and Principal Dr. Karamjit Kaur, Mrs. Pooja had applied for NIRF and IIC.
7. Blood Donation Camp should be organized by department of NSS.

Dr. Meetu
Chief Co-ordinator, IQAC

Principal
Dasmesh Girls College
Chak Alla Baksh, Mukerian

19-04-22

**Notice**

A meeting of members of IQAC will be held at the IQAC room at 12:00PM dated on 20-04-2022 with the Coordinators of IQAC. Following Members are required to attend the same.

Mrs. Maninder Kaur (Coordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Mrs. Anu Lata
Mrs. Poonam Sharma
Mrs. Neena Rishi
Mrs. Pooja

Dr. Meetu
**Chief Coordinator, IQAC**

Dr. Karamjit Kaur
**Principal**

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**Meeting IV**
**Venue - IQAC Room**
**Date - 20-04-22**
**Time- 12:00 PM**

**Agenda of meeting**

1. To organize online seminar
2. Submission of AQAR Session 2020-21

**Members Present**

Dr. Karamjit Kaur (Principal, Chairperson of IQAC)
Dr. Meetu (Chief Coordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Mrs. Anu Lata
Mrs. Poonam Sharma
Mrs. Neena Rishi
Mrs. Pooja

**Minutes of the meeting**

1. Duties were assigned to members of IQAC to organize online seminars.
2. Principal, Dr. Karamjit Kaur congratulated the coordinators and members of IQAC for the successful submission of online AQAR Session 2020-21. AQAR of the session 2020-2021 approved successfully by NAAC HEIs Portal.

Dr. Meetu
**Chief Coordinator, IQAC**

Dr. Karamjit Kaur
**Principal**

Principal
Dasmesh Girls College
Chak Alla Baksh, Mukerian

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# DASMESH GIRLS COLLEGE,
# CHAK ALLA BAKSH, MUKERIAN

**Date 20.04.2022**

## NOTICE

**Online seminar will be organized on 23.04.2022 at 1.00 pm in Multipurpose Hall by IQAC.**

**Duties performed by the teachers are mentioned against each :-**

| | | |
|---|---|---|
| (a) | Dr. Sarita Rana | Online stage conduct |
| (b) | Mrs Maninder Kaur | Vote of thanks |
| (c) | Dr.Meetu | Report writing |
| (d) | Mrs Neena Rishi & Poonam Sharma | Upload news on face book & website |
| (e) | Mrs Sonia Devi | Press Note |
| (f) | Dr.Rajwinder Kaur | Banner and sitting arrangements in Multipurpose Hall |
| (g) | Mrs Shivani Narad | Shabad & National Anthem |
| (h) | Ms Pooja & Pooja Sharma | All Technical Work |

**All the members are required to attend.**

**Principal**
Dasmesh Girls College
Chak Alla Baksh, Mukerian

**Dr.Meetu**
**IQAC Coordinator**

***DASMESH GIRLS COLLEGE, MUKERIAN***

***Date:04.06.2022***

***NOTICE***

***A meeting of the following members with IQAC Team will be held at Principal Office at 2.30 p.m. today.***

***Ms Sonia Devi***
***Dr. Rajwinder Kaur***
***Dr Meetu***
***Dr.Maninderjit Kaur***
***Dr. Sarita Rana*** 4/6/22
***Dr. Reena Kumari***
***Ms Satinderjit Kaur***
***Mrs Supriya J Naryal***
***Ms Maninder Kaur***
***Ms Shivani Narad***
***Ms Sonia Chauhan***
***Dr. Akanksha Verma***
***Ms Navjit Kaur***
***Ms Poonam Sharma***
***Ms Anu Lata***
***Ms Renu Gupta***
***Dr.Sukhwinder Kaur***
***Ms Shikha Sharma***
***Ms Suman Devi***
***Ms Satwant Kaur***
***Dr.Nidhi Sharma*** Nidhi
***Dr. Anjali Monga***
***Ms Pooja (CS)***
***Ms Neena Rishi***
***Ms Monica***

*All the members are required to attend the meeting.*

Principal
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Ref. No. .....  Dated .....

**Meeting V**
**Venue- Principal Office**
**Date – 04/06/22**
**Time- 2:30 PM**

**Agenda of the meeting**

1. AQAR 2021-22
2. SSR for Cycle-II
3. Action Taken Report of Research and Development Cell
4. ATR of Women Development Cell
5. IQAC Report Summary

**Minutes of the Meeting**

1. In the meeting Dr. Karamjit Kaur, Principal, briefed the members about the importance and focus of meeting in view of the 2nd cycle of NAAC accreditation. She discussed the necessary steps that should be taken for this.
2. Duties were assigned to IQAC members about the criterion of SSR and AQAR of the session 2021-22.
3. It had been discussed that members of Research and Development Cell prepared the ATR of five years and will submit it to Principal and Coordinators of IQAC.
4. Women Development Cell should prepare Gender Sensitization Action Plan.

Karamjit Kaur
Principal
Desmesh Girls College
Chak Alla Baksh, Mukerian

Chief Coordinator
IQAC

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# DASMESH GIRLS COLLEGE, MUKERIAN

**Date:04.06.2022**

## NOTICE

*Duties pertaining to different criteria finalized in the IQAC Meeting held on 04.06.2022 is as under :-*

**Part A &Criteria I** - Ms Satwant Kaur
Dr. Sukhwinder Kaur
Ms Pooja (CS)

**Criteria II** - Ms Supriya J Naryal
Ms Shikha Sharma
Ms Poonam Sharma

**Criteria III** -Dr. Maninderjit Kaur
Dr Sarita Rana
Ms Shivani Narad

**Criteria IV** - Dr Rajwinder Kaur
Ms Satinderjit Kaur
Dr. Nidhi Sharma

**Criteria V** - Dr. Sonia Chauhan
Ms Neena Rishi
Ms Monika

**Criteria VI** - Ms Sonia Devi
Dr. Reena Kumari
Ms Navjot Kaur
Ms Suman Devi

**Criteria VII** - Dr Anjali Monga
Dr. Akanksha Verma
Ms Anu Lata
Ms Renu Gupta

IQAC Coordinators
Dr. Meetu Mehra
Ms. Maninder Kaur

**Principal**
Principal
Dasmesh Girls College
Chak Alla Baksh, Mukerian