DASMESH GIRLS COLLEGE,
CHAK ALLA BAKSH, MUKERIAN

Date: 18.08. 2020

NOTICE

A meeting of the members of IQAC will be held on 19/08/2020 in IQAC Room at 10.30am with the Chief Co-ordinator. The following members will attend :-

1. Mrs Maninder Kaur (Co-ordinator)
2. Mrs Sonia Devi
3. Dr Rajwinder Kaur
4. Dr. Sarita Rana
5. Mrs Supriya J Naryal
6. Mrs Pooja
7. Mrs Satinderjit Kaur

Principal

Chief Co-ordinator

Dr.Meetu

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DASMESH GIRLS COLLEGE

Chak Alla Baksh, G.T. Road, MUKERIAN-144 211. Distt. Hoshiarpur (Pb.)

(Affiliated to Panjab University, Chandigarh)

MANAGED BY : Sri Guru Gobind Singh Educational Ch. Trust (Regd.)

Accredited with 'A' Grade by NAAC

Ref. No. .....

Dated 19/8/2020

Meeting-I

Date: 19/8/2020
Time: 10:30am
Venue: IQAC Room
Day: Wednesday

Agenda: 1.To Plan actions that should be taken to ensure safety of DGC family.
2. To plan for current academic year 2020-21
3. Admission 2020-21
4. Online Classes
5. Introduce new members of IQAC
6. Online National Webinar by IQAC
7. Time Table
8. Any other matter with the permission of the Chair

Members Present:
Dr. (Mrs.) Karamjit Kaur (Principal, Chairperson of IQAC)
Dr. Meetu (Chief Co-ordinator of IQAC)
Mrs. Maninder Kaur (Co-ordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Mrs. Neena Rishi
Mrs. Anu Lata
Mrs. Poonam Sharma
Mrs. Pooja

Minutes of the Meeting:

1. Chairperson Principal Dr. Karamjit Kaur welcomed all the members. In her opening remarks, she briefed the members about the importance and focus of meeting in view of the 2nd Cycle of NAAC accreditation. She had also discussed the necessary steps that should be taken for the AQAR 2019-2020.
2. Preparatory measures for the sanitization of college were discussed by the Chairperson. Chairperson acquainted the staff with safety measures adopted by the college as per directions from MHRD. College has purchased thermal scanner (for proper checking of temperature), sanitizers (to sanitize the whole college) and hand free sanitizers for everybody's safety.
3. In the meeting admission process for the new session had discussed with the admission committee. Chairperson briefed that the both modes offline as well as online should be adopted for registration. Duties had assigned to faculty members for the new admission.
4. Chief Coordinator Dr. (Mrs.) Meetu introduced the new members, Mrs. Neene Rishi, Mrs. Anu Lata, Mrs. Poonam Sharma of IQAC. She also discussed the duties of members of IQAC for the One Day national Webinar on NAAC Revised Assessment and Accreditation Process" that will be held on 25/8/2020.
5. As Panjab University guidelines, Mrs. Maninder Kaur (Co-ordinator of IQAC) is appointed as Nodal officer for the online classes so she briefed that it is required for HOD of every department to submit online Teaching Performa after fifteen days. She also explained that online modes such as Google Meet, Google Classroom should be adopted by the faculty members.
6. The consolidated final copy of the time table was discussed for implementation.

Chief Coordinator (IQAC)

Principal

Principal
Dasmesh Girls College
Chak Alla Baksh, Mukerian

DASMESH GIRLS COLLEGE,
CHAK ALLA BAKSH, MUKERIAN

Date: 10.11. 2020

NOTICE

All the members of IQAC are required to attend the meeting at 2.00pm on 11.11.2020 at IQAC Room with Chief Coordinator. The following members will attend:-

(a) Mrs Sonia Devi, Asstt. Prof in Punjabi

(b) Dr. Rajwinder Kaur, Asstt. Prof in Physical Education

(c) Dr. Sarita Rana , Asstt. Prof. in History

(d) Mrs Supriya J Naryal , Asstt. Prof. in English

(e) Mrs Satinderjit Kaur, Librarian

(f) Pooja, Asstt. Prof. in CS

(g) Mrs. Maninder Kaur, Asstt. Prof. in History

Principal

Chief Co-ordinator

Dr. Meetu

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Dated ....11/11/2020....

Meeting-II

Date: 11/11/2020
Time: 2:00 pm
Venue: IQAC Room
Day: Wednesday

Agenda:

1. To discuss the action taken on the minutes of the previous meeting
2. To induct student in NSS/NCC
3. Online Extension activities of NSS/NCC/ Red Ribbon Club to be conducted in 2020-21
4. A National level online webinar will be organized by IQAC on 28/11/2020
5. Any other matter with the permission of the Chair

Members Present:

Dr. (Mrs.) Karamjit Kaur (Principal, Chairperson of IQAC)
Dr. Meetu (Chief Co-ordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Mrs. Neena Rishi
Mrs. Anu Lata
Mrs. Poonam Sharma
Mrs. Pooja

Minutes of the Meeting:

1. As per the previous meeting IQAC Chief Coordinator Dr. Meetu briefed the functions of IQAC with the new members. Then she explained the role of IQAC in exploring new avenues for continuous quality improvement. She presented the various supportive units on the quality related initiatives and their implementation.

In the meeting Chairperson Principal , Dr. Karamjit Kaur assigned the duty to Mrs. Rajwinder Kaur (Incharge of NCC), Mrs. Satwant Kaur (Officer of NSS) to induct the new students respectively.

3. It had also been discussed that online extension activities for the welfare of society should be organized by different committees / departments also by Buddy Group/ NSS/NCC/ Red Ribbon Club.

4. Chief Coordinator Dr. Meetu discussed the preparatory measures for the Online National Webinar by IQAC.

Chief Coordinator (IQAC)

Principal

Principal
Dasmesh Girls College
Chak Alla Baksh, Mukerian

DASMESH GIRLS COLLEGE,
CHAK ALLA BAKSH, MUKERIAN

Date: 10.12. 2020

NOTICE

A meeting of the member of IQAC and Head of all the Departments will be held on 11.12.2020 in IQAC Room at 11.00 am with the Coordinators of IQAC Dr. Meetu and Mrs Maninder Kaur.

Principal

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Dated ...11.|12.|2020.....

Meeting-III

Date: 11/12/2020
Time: 11:00 am
Venue: IQAC Room
Day: Friday

Agenda: 1. Submission of AQAR 2019-20
2. Maintenance of the record of department files and committees files.
3. Online Extension activities by departments.
4. House Examinations
5. To celebrate International Women Day.
6. To encourage teachers for active participation in seminars and workshops.

Members Present:
Dr. (Mrs.) Karamjit Kaur (Principal, Chairperson of IQAC)
Dr. Meetu (Chief Co-ordinator of IQAC)
Mrs. Maninder Kaur (Co-ordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Mrs. Neena Rishi
Mrs. Anu Lata
Mrs. Poonam Sharma
Mrs. Pooja

Minutes of the Meeting:

1. Meeting had started with the cordially welcome of all by Coordinator Mrs. Maninder Kaur and she analyzed the essentials for AQAR. Further she asked the HODs to provide departmental activities reports. She also gave instructions to the members of IQAC about the different criterion of AQAR.

2. Chairperson, Dr. Karamjit Kaur had assigned duty to Research Committee to send CAS Performa to regular faculty so that they can fill and make their files and timely submit that CAS filled Performa to the Principal.

3. Academic calendar for the next session was designed which should be followed by each department.

4. Examination Committee discussed the house examination schedule with members and it was decided that house examination will be held in the month of January. Chairperson (Principal) Dr. Karamjit Kaur told the HODs to ensure the completion of 75% syllabus till house examination.

5. Chief Coordinator of IQAC Dr. Meetu guided the HODs to organize online webinars that will help to enlighten the students.

7. Mrs. Supriya J. Naryal, Incharge of Women Development Cell discussed that on International Women Day, this Cell will organized an online Extension lecture on 28th February 2021.

Chief Coordinator (IQAC)

Principal

Principal
Desmesh Girls College
Chak Alla Baksh, Mukerian

Dated: 09/4/2021

Meeting Notice

It is required for the members of IQAC, Incharge of NCC, NSS, RRC to attend the meeting of IQAC in Principal Office on 12/04/21 at 1:00 PM.

Dr. Meetu (Chief Co-ordinator of IQAC)
Mrs. Maninder Kaur (Co-ordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur (Incharge of NCC)
Dr. Maninderjit Kaur (Incharge of RRC)
Dr. Sarita Rana
Mrs. Neena Rishi
Mrs. Anu Lata
Mrs. Poonam Sharma
Mrs. Pooja
Mrs. Satwant Kaur (Incharge of NSS)

Chief Coordinator (IQAC)

Principal

Principal
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Dated ..12/04/2021....

Meeting-IV

Date: 12/04/2021
Time: 1:00 PM
Venue: Principal Office
Day: Monday

Agenda:

1. To discuss the action taken on the minutes of the previous meetings.
2. To discuss the role of NSS/NCC/Red Ribbon Club/ Buddy Group in the pandemic period.
3. To conduct webinars
4. To discuss submission of Community College proposal.
5. To discuss the completion of syllabus of present semester.
6. To discuss the submission of SAP proposal.
7. Celebration of Earth day and International Yoga day.

Members Present:

Dr. (Mrs.) Karamjit Kaur (Principal, Chairperson of IQAC)
Dr. Meetu (Chief Co-ordinator of IQAC)
Mrs. Maninder Kaur (Co-ordinator of IQAC)
Mrs. Sonia Devi
Dr. Rajwinder Kaur
Dr. Sarita Rana
Mrs. Neena Rishi
Mrs. Anu Lata
Mrs. Poonam Sharma
Mrs. Pooja

Minutes of the Meeting:

1. Chairperson Dr. Karamjit Kaur appreciated the activities of NSS/ NCC/ RRC in this pandemic period.

2. NCC Incharge Dr. Rajwinder Kaur also shared the activities and camps of their cadets. She suggested that Department of Physical Education and NCC will celebrate the Yoga Day on 21st June 2020.

4. Coordinator Mrs. Maninder Kaur advised RRC, department of Education, IQAC to celebrate World Environment Day on 5 June, 2021 and also advised Science Department to celebrate Earth Day.

5. HOD, Mrs. Pooja, Department of Computer Science discussed the need to celebrate National Technology Day on 11 May, 2021

6. Chief coordinator Dr. Meetu discussed the three days online National Workshop that will be organized by Art and Culture Society of Dasmesh Girls College with the collaboration of Youth Welfare Department of Panjab University, Chandigarh.

7. According to previous meeting, to celebrate International Women Day Red Ribbon Club of College organized an online Extension lecture on 8 March 2021.

8. Discussion has been taken for the submission of SAP proposal to Mahatma Gandhi National Council on Rural Education (MGNCRE).

9. The Chairperson congratulated the departments of Fine Arts and Fashion Designing for their activities which helped the people during this pandemic period.

10. In the end, Coordinator Mrs. Maninder Kaur thanked all the members for their active participation.

Chief Coordinator (IQAC)

Principal
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