



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Dasmesh Girls College, Chak Alla Baksh,G.T.Road, Mukerian

- Name of the Head of the institution **Dr. Karamjeet Kaur**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01883247895**
- Mobile no **9417218653**
- Registered e-mail **dgc_chakallabaksh17@rediffmail.com**
- Alternate e-mail **dgc_iqac@rediffmail.com**
- Address **Dasmesh Girls College,Chak Alla Baksh,Mukerian**
- City/Town **Mukerian**
- State/UT **Punjab**
- Pin Code **144211**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Semi-Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Panjab University, Chandigarh**
- Name of the IQAC Coordinator **Dr. Meetu (Chief Coordinator),
Dr. Maninder Kaur (Co-coordinator)**
- Phone No. **01883247895**
- Alternate phone No. **9877683964**
- Mobile **6280012432, 9465927706**
- IQAC e-mail address **dgc_iqac@rediffmail.com**
- Alternate Email address **dgc_chakallabaksh17@rediffmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://dgc Mukerian1.org/popup/iqac/AQAR-2021-22.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://dgc Mukerian1.org/popup/academic-calendar/22-23.jpg>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.18	2016	19/01/2016	18/01/2021

6. Date of Establishment of IQAC

22/01/2016

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 06

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*IQAC decided to host Zonal Youth Festival at College Campus. *IQAC signed MOU's with VR Maritime Service Pvt. Lt. and Shivalik Hills Welfare Society, Hoshiarpur for promotion of the Academic interests, Consultancy and organization of Seminars/Workshops etc. *IQAC in Collaboration with SAP opened New Centre for Social Welfare named "RRR" under Waste and Sustainability Committee. * IQAC encouraged all departments to organize different exhibitions for the students and the Faculty. *Environment, Energy and Green audit has been conducted for the session 2022-23

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To encourage all the Departments to conduct Extension Lecture and Seminar/Workshops.	All the Departments have conduct extension lectures and seminars/workshops to enhance the knowledge of students and faculty.
Research Promotion in College	As per the direction of IQAC, teachers has participated and organized the maximum number of Workshops/Conferences/Seminars/Faculty Development Programs. Faculty members has published their Research Papers in referred and UGC care list journals and also published chapters in edited Books.
To strengthen the Library	An amount of One lakh thirty nine thousand two hundred fifty five rupees has been spent to purchase text books, reference books, e-books, journals, magazines for the various departments.
Green Initiative	<p>The College has Practice of gifting plants as token of love to guests in different events.</p> <p>NSS and NCC organized Cycle Rallies to spread environmental awareness. Tree plantation drives on and off campus had done by NSS.SAP committee organized different activities for green initiatives. The college for its green initiatives has been appreciated and applauded by different Government and Non-Government Organizations, such as:</p> <ol style="list-style-type: none"> 1.Certificate of Appreciation under "Showcase! The Success of Sustainability" Programme by MGNCRE on 1st March 2023 2. Certificate of District Green

	<p>Champion 3. Certificate by MGNCRE on July 16, 2022. 4. 1st Prize by Municipal Council Mukerian under Swachh Bharat Mission Urban Swachhta Ranking on 16th March 2023.</p>
<p>Financial Aid to Students</p>	<p>The financial aid and free books has been given to the needy, meritorious and sports students. Maximum exposure has been provided to the SC, BC and OBC students regarding the scholarship scheme promoted by the government so as the maximum students can make use of the scheme. The College has disbursed fee concession to fatherless, parentless, sister concession, economically weak, Chak residents, meritorious students and deserving students. Full fee concession is provided to sports students. Refreshment is given to the sports, participants of youth festival, NSS volunteers .</p>
<p>To encourage the students to participate in the College, University, State and National level cultural and sports events.</p>	<p>The college organized Teej cum Talent Hunt and different competitions to find out the hidden potential among the students in the field of Music, Theatre, Dance, Fine Arts, Art and Craft, Literary Items etc. The College hosted Zonal Youth Festival, Hoshiarpur Zone B in October 2022 and fourteen colleges has participated in this festival. The College won 61 prizes and an Overall Trophy in Zonal Youth Festival. Sports trials for the different games like Volley Ball, Tug of War and Athletics were conducted to select students to participate</p>

in Inter College and University level Competitions. The Students achieved 3 Gold and 1 Silver Medal in Pre District Competition at Warrior Shooting Competition. In Inter College Gatka Competition, College has achieved 1 Bronze Medals, 2nd Position in Riffle Shooting and Bronze Medal in 54th Punjab State Shooting Championship. 2 Gold, 1 Bronze and 1 Silver medal in District Level Competitions.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Sri Guru Gobind Singh Educational Trust	13/12/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Dasmesh Girls College, Chak Alla Baksh,G.T.Road, Mukerian
• Name of the Head of the institution	Dr. Karamjeet Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01883247895
• Mobile no	9417218653
• Registered e-mail	dgc_chakallabaksh17@rediffmail.com
• Alternate e-mail	dgc_iqac@rediffmail.com
• Address	Dasmesh Girls College,Chak Alla Baksh,Mukerian
• City/Town	Mukerian
• State/UT	Punjab
• Pin Code	144211
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	Self-financing
• Name of the Affiliating University	Punjab University, Chandigarh

• Name of the IQAC Coordinator	Dr. Meetu (Chief Coordinator), Dr. Maninder Kaur (Co-coordinator)				
• Phone No.	01883247895				
• Alternate phone No.	9877683964				
• Mobile	6280012432, 9465927706				
• IQAC e-mail address	dgc_iqac@rediffmail.com				
• Alternate Email address	dgc_chakallabaksh17@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://dgc Mukerian1.org/popup/iqac/AQAR-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://dgc Mukerian1.org/popup/academic-calendar/22-23.jpg				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.18	2016	19/01/2016	18/01/2021
6.Date of Establishment of IQAC			22/01/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			06		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>*IQAC decided to host Zonal Youth Festival at College Campus. *IQAC signed MOU's with VR Maritime Service Pvt. Lt. and Shivalik Hills Welfare Society, Hoshiarpur for promotion of the Academic interests, Consultancy and organization of Seminars/Workshops etc. *IQAC in Collaboration with SAP opened New Centre for Social Welfare named "RRR" under Waste and Sustainability Committee. * IQAC encouraged all departments to organize different exhibitions for the students and the Faculty. *Environment, Energy and Green audit has been conducted for the session 2022-23</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<p>To encourage all the Departments to conduct Extension Lecture and Seminar/Workshops.</p>	<p>All the Departments have conduct extension lectures and seminars/workshops to enhance the knowledge of students and faculty.</p>	
<p>Research Promotion in College</p>	<p>As per the direction of IQAC, teachers has participated and organized the maximum number of Workshops/Conferences/Seminars/ Faculty Development Programs. Faculty members has published their Research Papers in referred and UGC care list</p>	

	journals and also published chapters in edited Books.
To strengthen the Library	An amount of One lakh thirty nine thousand two hundred fifty five rupees has been spent to purchase text books, reference books, e-books, journals, magazines for the various departments.
Green Initiative	<p>The College has Practice of gifting plants as token of love to guests in different events. NSS and NCC organized Cycle Rallies to spread environmental awareness. Tree plantation drives on and off campus had done by NSS.SAP committee organized different activities for green initiatives. The college for its green initiatives has been appreciated and applauded by different Government and Non-Government Organizations, such as:</p> <ol style="list-style-type: none"> 1.Certificate of Appreciation under "Showcase! The Success of Sustainability" Programme by MGNCRE on 1st March 2023 2. Certificate of District Green Champion 3. Certificate by MGNCRE on July 16, 2022. 4. 1st Prize by Municipal Council Mukerian under Swachh Bharat Mission Urban Swachhta Ranking on 16th March 2023.
Financial Aid to Students	The financial aid and free books has been given to the needy, meritorious and sports students. Maximum exposure has been provided to the SC, BC and OBC students regarding the scholarship scheme promoted by the government so as the

	<p>maximum students can make use of the scheme. The College has disbursed fee concession to fatherless, parentless, sister concession, economically weak, Chak residents, meritorious students and deserving students. Full fee concession is provided to sports students.Refreshment is given to the sports, participants of youth festival, NSS volunteers .</p>
<p>To encourage the students to participate in the College, University, State and National level cultural and sports events.</p>	<p>The college organized Teej cum Talent Hunt and different competitions to find out the hidden potential among the students in the field of Music, Theatre, Dance, Fine Arts, Art and Craft, Literary Items etc. The College hosted Zonal Youth Festival, Hoshiarpur Zone B in October 2022 and fourteen colleges has participated in this festival. The College won 61 prizes and an Overall Trophy in Zonal Youth Festival. Sports trials for the different games like Volley Ball, Tug of War and Athletics were conducted to select students to participate in Inter College and University level Competitions. The Students achieved 3 Gold and 1 Silver Medal in Pre District Competition at Warrior Shooting Competition. In Inter College Gatka Competition, College has achieved 1 Bronze Medals, 2nd Position in Riffle Shooting and Bronze Medal in 54th Punjab State Shooting Championship. 2 Gold, 1 Bronze and 1 Silver medal in District Level Competitions.</p>

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th data-bbox="102 427 758 495">Name</th> <th data-bbox="758 427 1437 495">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 495 758 595">Sri Guru Gobind Singh Educational Trust</td> <td data-bbox="758 495 1437 595">13/12/2023</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Sri Guru Gobind Singh Educational Trust	13/12/2023	
Name	Date of meeting(s)				
Sri Guru Gobind Singh Educational Trust	13/12/2023				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th data-bbox="102 696 758 763">Year</th> <th data-bbox="758 696 1437 763">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 763 758 831">2022-23</td> <td data-bbox="758 763 1437 831">23/02/2024</td> </tr> </tbody> </table>	Year	Date of Submission	2022-23	23/02/2024	
Year	Date of Submission				
2022-23	23/02/2024				
15. Multidisciplinary / interdisciplinary					
<p>In order to develop the all-round capacities of the students - intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Being an affiliated college of the Panjab University, Chandigarh, our curriculum is designed by the parent university as per the UGC guidelines. As and when Panjab University releases guidelines and curriculums regarding NEP, the college will abide by it. The college has offered certificates/value-based courses of interdisciplinary nature in current academic session 2023-24. The college ensures that each programme will achieve its goal. NEP related seminars and workshops are also organized to orient students as well as the staff. The institution involved students in SAARTHI scheme under the NEP. Staff members are also provided opportunities to attend similar training, and seminars organized by other institutes.</p>					
16. Academic bank of credits (ABC):					
<p>The institution is affiliated with the Panjab University for the implementation of ABC to enable our students avail the benefit of multiple entries and exit during the chosen programme. ABC will also enable students to acquire credits through National eLearning portals, such as SWAYAM, NPTEL. The institute shall abide by the guidelines and academic program structures prepared by the affiliating university in this regard.</p>					
17. Skill development:					

The institution promotes vocational education and soft skill development of students through various establishments like the Institutional Innovation Council (IIC), and Incubation Centre for Entrepreneurship. The Institution is already conducting the skill courses as designed by affiliating university in various programs. Also, under the Self help groups program for student in skill courses, the college has already been running courses such as Fine Arts, BSc. Fashion designing , BBA, BCA, Music etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute also strives to provide holistic multidisciplinary education to empower our youth with the skills rooted in Indian cultural values. In order to promote the local language, art and culture, it is the regular practice at institute that all NSS activities conducted in adopted villages are executed in local Punjabi language. College organized Youth Festival at Zonal and district level in the campus. Our students are actively participating in various cultural events with in college and university level also. Our college magazine is published in different languages namely English, Hindi and Punjabi. The College is successfully running PG in Hindi and Punjabi to promote languages. Ek Bharat Shreshtha Bharat committee in the college has a vital role in the integration of Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our curriculum is designed by the parent university. The college is waiting for the guidelines/curriculum from University to implement OBE as per NEP. Nevertheless, within the current academic framework of University , the institute is promoting , project/ Practical based learning, art integrated learning, experiential learning, group discussions, brainstorming, role plays, and field-based learning like visits to industrial units, research labs and other institutes to promote constructive learning and active involvement of students. The institute motivates the staff to participate in workshops and training programs for staff to deliberate upon outcome-based education.

20.Distance education/online education:

The institution is already prepared, especially during COVID-19 pandemic situations and teaching learning process through different online modes likewise app, Google Class rooms, Whats App etc. The whole college campus is Wi-Fi enabled and College

installed LCD/ Projectors in some classroom to avoid any obstacle in online education. Post-pandemic, the online learning experience has been adopted by the faculty and students to full advantage of flexible blended mode of teaching learning. The faculty members also prepared themselves by getting trained for using various MOOCs and other online platform for online teaching learning through FDP. Various programs, meetings, seminars/Webinar for students and staff were also organized by institute via online platform.

Extended Profile

1.Programme

1.1	18
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1238
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	398
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	60
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	0
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	46 Classrooms, 1 Multipurpose Hall/Seminar Hall
4.2 Total expenditure excluding salary during the year (INR in lakhs)	27655114.00
4.3 Total number of computers on campus for academic purposes	84

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Prospectus containing information regarding programmes and curriculum are uploaded on College website and printed for circulation. Time Table committee prepare time table keeping in view University Stipulations regarding number of hours required for teaching Learning hours. The Institution has an effective curriculum delivery system which is a well planned and documented process. Students are provides with a list of books and resources which they can consult for better understanding of the topics. Time table pertaining to classes is also displayed on the notice

board at least three days before the commencement of the session. Classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as: 1.Chalk and blackboard method. 2. ICT enabled teaching learning method. 3. Group Discussions amongst the students during the class. 4. Paper presentation by the students. 5. Proper and adequate instrumentation facility is given to the students for their practical classes. 6. Need based survey programs, Field Works, Industrial trips and Educations excursions are carried by the departments. 7. Seminars and special Talks by experts are also arranged regularly.8. Scientific methods and charts for effective lecture delivery have been used.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dgc Mukerian1.org/time-table/ https://dgc Mukerian1.org/prospectus/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college abides by the academic calendar of the affiliating university in letter and spirit for examination, assessment and evaluation, sports trials and youth festivals. The college also prepares comprehensive academic calendar comprising relevant academic information and important days. For the conduct of Continuous Internal Evaluation (CIE), it ensures that in the odd semester, the Mid-Semester Examination is conducted either in the end of September or in the beginning of October, depending upon the Youth Festival dates. In the even semester, the examination is conducted usually in March.

Besides, information about the evaluation, the academic calendar also carries information regarding general orientation programme, admissions, section formation, change of subject dates, scholarship application dates, talent hunt, and identification of slow learners by the teachers, formation of mentoring groups, NCC

and NSS induction dates, planning of co-curricular activities by the societies and clubs, installation of various student bodies like student council, discipline committee and celebration of days of National and International importance, sports day, youth festival, annual convocation, annual awards day, farewell parties

for the UG and PG classes etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dgc Mukerian1.org/time-table/#lg=1&slide=0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitization: The College has organized Extension lectures and seminars to create awareness about Gender issues like health and to promote gender equity by Women Development Cell and Internal Complaint Committee for Sexual Harassment for Women.

Environmental and sustainability: A qualifying and mandatory paper entitled "Environmental and Road Safety awareness" is mandatory for all the streams of all levels.

SAP(Swachta Action Plan)Committee : The College has a SAP Committee that ensures to the Pollution free Lush Green Campus.

Moral and Ethical Values: Value added enrichment Programs offered for the holistic development of students are

NSS units nurture a spirit of social service and a sense of fellow feeling among the students.

NCC imparts military training and inculcates a sense of discipline in life.

Youth Festivals organized by university every year to enrich the students with extracurricular opportunities.

Student Council of nominated students by per class are established by all departments which organizes various events for the department. Its helps to inculcate organizational and decision making ability, team work and team leader qualities.

Professional ethics into curriculum: To enrich the curriculum different departments of the college organize industrial visits, workshops, seminars on communication skills, personality development and aptitude test.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

129

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://dgc Mukerian1.org/feedback-forms/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://dgc Mukerian1.org/feedback-forms/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1238

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

601

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The advanced learners are identified on the basis of Assignment, House Examination, Class Test, University Examination and Class Response. Such students are encouraged to be student leaders and

active participants in extra mural activities. Students are also appointed as Class Representatives and Vice Class Representatives who encourage and guide the slow learners from time to time, in case of need. As early as possible, we identify slow and advanced learners amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year performance, From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners.

Following activities are done by teachers for students: Slow learners: 2. Remedial Classes 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement in NSS, Sports, and Academic activities. 7. Extra library books. Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions i.e Women Day and Teachers Day 4. Experimental learning sessions i.e., Industrial Tour 5. Projects 6. Assessments 7. Group discussion sessions 8. Internet facility. 9. Advance questions papers. In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	<ul style="list-style-type: none"> https://dgc Mukerian1.org/examination-and-evaluation-process/ https://dgc Mukerian1.org/workshops-seminar-extension-lectures/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1238	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Experiential Learning. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. The department like Fashion Designing, Fine Arts and Music conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their innovative skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students. Invited talks are also organized by each department of the college from time to time in order to involve the students in activities that help to exhibit and sharpen their talents.

The internal assessments are systematically planned so as to encourage the students to work independently. Written assignments are required to be submitted by students and these need to be done individually so as to enhance confidence and develop writing skills. The students are encouraged to present their assignments in order to help them overcome stage fear and develop oratory skills.

Participatory Learning Methods

- Seminar
- Home Assignments and Presentations
- Group discussions
- Survey method
- Project work
- Internship
- Experiential learning

File Description	Documents
Upload any additional information	View File
Link for additional information	https://dgcmukerian1.org/department-of-commerce-mgt/ https://dgcmukerian1.org/department-of-computer-science/ https://dgcmukerian1.org/department-of-education/ https://dgcmukerian1.org/department-of-fashion-designing/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In Dasmesh Girls College, some classrooms and all the computer labs are ICT enabled and the campus is enabled with high-speed WI-FI connection. The following are some of the methods employed by the college in the process:

Institution Innovation Cell provides a platform to the innovative thinkers to think out of the box by organizing different lectures on Entrepreneurship and motivational talks.

Fully equipped Computer Labs, ICT Labs, Language Lab, Science Labs, Fashion Designing Labs, Fine Arts Lab. provide an opportunity to the students to familiarize themselves with the actual working environment. Students also do internship with banks to gain hands-on experience and to make themselves professionally ready.

Use of ICT and E-resources by students is encouraged in Library.

Different Workshops are organized by the Department of Visual and Performing Arts to give the students a peep into the recent trends of their subjects.

Project work is assigned in all practical subjects to encourage teamwork and participative learning.

Special lectures/seminars/extension lectures are organized online as well as offline to encourage and motivate the students to join new career options

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

346

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has initiated continuous and comprehensive internal evaluation in accordance with the norms and guidelines Panjab University, Chandigarh. The examination committee prepares the house exam datesheet, practical examination schedule and display on central notice board before 10-15 days. In addition, we have circulated the soft copy of timetable on student's what's app group. In this concern subject teacher have declared the syllabus for the internal examination in class. After completing the internal examination, the checked answer sheet has shown to student for their satisfaction, which provides transparency and accountability in the evaluation process. However, in case of any doubt or difficulty students would be approach with respected teachers and get the clarification for his/her doubts. The actual process of handling the internal examination as follows: Furthermore, the norms with respect to examination, there is a restriction to use of mobile phone in examination hall.

File Description	Documents
Any additional information	View File
Link for additional information	https://dgcmukerian1.org/examination-and-evaluation-process/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.

University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the Re-Evaluation procedure. Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results.

File Description	Documents
Any additional information	View File
Link for additional information	https://dgcmukerian1.org/examination-and-evaluation-process/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines. While formulating POs, the College considered academic excellence, scope of extension activities, human values, livelihood generation, and recent trends in the job markets. The suggestions of the alumni and other stakeholders were also taken into account. The students were enlightened with the PO pattern through the College Website and orientation by the concerned course teachers. The Programme Specific Outcomes (PSO) are designed by the concerned Departments with their respective vision, mission and scope of the programme. The Course Outcomes (CO) are formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels. While addressing the students, the HODs create awareness on POs, PSOs and COs.

The faculty members, class teachers, mentors, also inform the students and create awareness and emphasize the need to attain the outcomes. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified hereunder.

- Website
- Curriculum
- Class rooms
- Department Notice Boards
- Laboratories
- Faculty meetings
- Alumni meets
- Library

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dgcmukerian1.org/program-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program Specific

Outcomes and Course Outcomes are measured using various indicators throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. Some of the key indicators of measuring attainment are:

1. End Semester University Examination: Being a constituent college of Panjab University, our students are required to take examinations as per the semester.

2. Internal Assessment: The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

3. Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical files.

4. Result Analysis: At the end of each semester, result analysis of each course is carried out.

5. Internships and Placements: Students are encouraged to take up internships, projects, etc. The Placement Cell of the college helps the students provides ample opportunities to get placed in esteemed companies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dgc Mukerian1.org/program-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

398

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://dgcmukerian1.org/wp-content/uploads/2023/12/Annualreport2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dgcmukerian1.org/popup/student-survey-converted-1_1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Encouraged Students to Save Water:

Life would not be nearly possible without water. It can be said that human beings can live even without food but can, in no way, exist without water. For this purpose Under the SAP committee in collaboration with EBSB club encouraged students to save water by putting bottles filled with stones in the flush tank to reduce its water capacity up to 2 liters in one flush.

2. Botanical Garden: Department of Botany established a Botanical Garden in the college. 17 Herbal medicinal plants was planted in our botanical garden. The main motive is to establishment of this gardens are used to study and conserve species of plants. Along with local plant species it also showcases plant species from all over the world.

3. Waste and Sustainability Committee organized an Extension Lecture on 'Waste Management: Reuse and Recycle of Waste Material'. Resource Person, Mrs. Poonam Sharma, Department of Fashion Designing has given valuable knowledge to the students about the reuse and recycle of waste material that is the need of present scenario.

4. Incubation Centre established in 11 Feb 2023 -Incubation Centre was established in college and different eco-friendly activities were performed by students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	<ul style="list-style-type: none"> • https://dgcmukerian1.org/water%20conservation • https://dgcmukerian1.org/botony/ • https://dgcmukerian1.org/waste%20management • https://dgcmukerian1.org/start-up-unit/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	https://dgcmukerian1.org/research-committee/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dasmesh girls college is actively organizing and participating in various extension activities and outreach program to promote the

Institute-Neighborhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Various Committee team members and organizers inculcate this awareness through various program like workshops, documentary day, online quiz competition on international year of millets, Respective Feeling towards poor villages etc. All these mentioned activities have a positive impact on the students, and they developed student community relationships, leadership skills, and self-confidence of students. All these initiatives have gone a long way in the holistic development personality of the participants of these programs Program on women empowerment create awareness among girl students of their condition and their rights and among boys a sensitivity towards problems of women, leading to a lessening of gender bias and patriarchal prejudices.

File Description	Documents
Paste link for additional information	<ul style="list-style-type: none"> • https://dgcmukerian1.org/activities-by-sap/ • https://dgcmukerian1.org/activities-of-ebsb/ • https://dgcmukerian1.org/unnat-bharat-abhiyan/ • https://dgcmukerian1.org/page/iqac/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1900

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College offers different facilities of physical infrastructure for teaching learning activities. Educational Trust.

- College has 46 well-furnished classrooms for conduction theory classes and 20 Labs and one incubation center. Whole campus of the college has connected with Wi-Fi.
- The college has ICT enabled Multipurpose Hall and conference room for conducting seminars, workshops, extension lectures and staff meeting.
- The IQAC Room, Sports Room, and department wise staff rooms are available in the college.
- To develop and enhance the scientific temperament among

students the college has setup well equipped Chemistry, Physics, Botany, Zoology, Psychology, Math, and Fashion Designing Labs . All labs, its equipment's tools devices, gadgets, apparatus, gears and appliances are maintained by lab attendant for its maximum utilization.

- To develop the reading habits among students a well-equipped and well-maintained Wi-Fi library is available for the students. In the Library, Library management software, bar code technology, E-resources are available for the library users.
- College also provides transport facilities to the students residing in rural areas and faculty house also available for the distance faculty.
- In addition, college have Vermi Compost Pit, 3 LCD, clean drinking water with R-O system, Visitor Room, Health Centre, Record Room etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgc Mukerian1.org/infrastructure-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various cultural activities, sports and games in campus. The college has outdoor and indoor sports facilities equipped with modern techniques. College has two playgrounds with provision for Athletics, Badminton, Volley Ball, Kho-Kho, Gatka, Karate and also for others cultural events. Athletic Meet is celebrated every year in the institute. The college encourages the students to participate in Inter College and Intra mural sports and games. For the preparation of different competitions, different coaches are appointed for various games and also give smart tracksuits and healthy refreshment to the athletes. A sophisticated gymnasium Indoor Outdoor is also facilitated by the college for students to develop their physical strength and fitness. The college has an open-air stage in the campus of college where various cultural and academic activities like college Annual Function, Youth Festival, Talent Hunt Competitions, Environment Day, Farewells and various departmental events are organized

File Description	Documents
Upload any additional information	View File
Paste link for additional information	<ul style="list-style-type: none"> https://dgc Mukerian1.org/sports-in-college/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgc Mukerian1.org/infrastructure-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1343901

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: Bibliosoft

- Nature of automation (fully or partially): Fully
- Version : 3.00.001
- Year of Automation: 2013

OPAC- The library has developed its own collection databases through library software. The library is fully computerized with the barcode-based issue and return process. And the library works with manual process also. Online Public Access Catalogue (OPAC) facility has been provided in library. OPAC is widely used by students and faculty members to search books by title, author, subject name etc.

E-Resources- The library is a member of the Delnet and N-List consortia of the Information Library Network (INFLIBNET). Under this consortium library have more than 11000 e-journals, more than 20 lakh e-books for the students and faculty members have been provided. N-List is used by students with login password. Reprographics facility also provided to the students and faculty members.

Library Automation- The entire active book collection is updated in the library software database and the Online Public Access Catalogue (OPAC) is available to students and faculty members. Library has 3 computers one for server, one for circulation of books and one for public access, one barcode scanner

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://dgc Mukerian1.org/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

139255

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

106

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- At the beginning of each academic year assessment is carried out for replacement/upgradation/addition of the existing IT infrastructure based on the suggestions from heads of department, lab technicians and System Administrator after the review of course requirements, computer student ratio,

budget constraints, working condition of the existing equipment and also student’s grievances.

- Optimal deployment of IT infrastructure is ensured by conducting workshops/awareness programs/training programs for the faculty which helps them in using the new technology.
- Effective utilization of IT infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.
- The institute has always been reviewing the current needs and the Internet bandwidth is upgraded from time to time accordingly.
- Wi-Fi Plan which we are currently using FIBRE_PREMIUM_PLUS/ up to 200 Mbps till 3300 GB, up to 15 Mbps beyond/unlimited Calls.
- The Computer Labs are under surveillance by CCTV Camera.
- The computer labs are well equipped with air-conditioner and power backup facility..
- The software profile includes the licensed versions of the latest packages, viz. visual studio (visual basic, visual C++, visual FoxPro), Oracle, Dbase etc. and also the language compilers, viz. turbo C, turbo C++, Java, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgcmukerian1.org/infrastructure-2/

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15182316

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Updating and maintaining the various facilities provided shall be carried out in accordance with different procedures and policies. The College maintains the most recent infrastructure in all of its laboratories, as well as new equipment. Records of equipment and apparatus are maintained by lab attendants in register. In order to improve students' understanding of the concept, methods such as drawing models and charts, demonstration through photographs and video clips are used. We're always trying to provide students and faculty in our library with the latest books, magazines, e.g. textbooks, journals via Delnet, Dropbox or N-Lists. We use computers to do all of our college work. Regular maintenance is provided by the college, in which our software and hardware parts are replaced if required. Regular maintenance service is provided for Indoor and Outdoor gymnasium. For the progress of academic and physically college creates many committees. Ramps are created as the special feature of the college building along with stairs for

the students. Classes were held on the ground floor of the college building for those students with special needs. Overall, there is a steady development of the college in terms of academic studies or intercollegiate activities or sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.dgcmukerian1.org

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

73

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

266

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://dgcmukerian1.org/nss/ https://dgcmukerian1.org/activities-of-igac/ https://dgcmukerian1.org/physical-education/ https://dgcmukerian1.org/department-of-music/ https://dgcmukerian1.org/iic-dgc/ https://dgcmukerian1.org/unnat-bharat-abhiyan/ https://dgcmukerian1.org/department-of-commerce-mgt/ https://dgcmukerian1.org/department-of-hindi/ https://dgcmukerian1.org/department-of-fashion-designing/ https://dgcmukerian1.org/workshops-seminar-extension-lectures/ https://dgcmukerian1.org/department-of-computer-science/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institute puts efforts for the all-round development of a student. It contributes to educational spirit and community welfare. That's why The Students' Council is elected to represent the voice of the student community. Students are the most important stakeholders in education and Student Council is constituted to ensure democratization of management and their effective participation in decision making by continuous interaction among themselves and the college administration. In our college, a student council representative is assigned to each class. Student Council comprises Head Girl, Vice Head Girl, Class representatives and Vice Class Representatives. Students are encouraged to develop action plans for organizing various functions in the institution and to engrain democratic principles in its functioning. To develop organizational and managerial skills in students, many functions and farewell parties are managed by Student Council. Student Council also maintains discipline, cleanliness, hospitality in the college. It is the responsibility of the Council to ensure that all events, activities and interactions on campus are conducted in a manner acceptable to the culture and norms of the College. The Council will assist all clubs and committees on campus with their functioning and conducting of various other activities.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the session 2022-23 Alumni Meet was organised in the college on 7th March 2023. This time Alumni meet was organised in the occasion of Holi. Alumni committee in collaboration with Ek Bharat Shreshtha Bharat and Department of Visual Performing Arts organised various competition like rangoli, solo folk song competition and tie and dye competition. This competition were judged by our own alumni Ms. Sheetal Ms. Ritika and Ms. Rupali ,Ms. Tamanna,Harmanjeet Kaur, Ms. Anita Rana, Ms .PoonamKumari and Ms. Amanpreetkaur who is CA at present.After welcoming note Principal DrKaramjeet Kaur address the Alumni and congratulated them for their achievements and addressing them as the brand ambassador of the institution. She wished for the bright future. Some funds were also donated by our Alumni. They are also donated some funds for the betterment of college. They suggestedto

institution to held convocation in near future. Students also elected President, Secretary and Cashier for the next session.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

With the purpose of emancipating women and also to educate them, Sri Guru Gobind Singh Educational Charitable Trust (Regd.), Chak Alla Baksh, Mukerian founded an institution, Dasmesh Girls College, Chak Alla Baksh, Mukerian, in the year 2001.

The vision of the institution is:

- To impart value-based education to the students
- To contribute toward the upliftment of the poor and down-trodden of the area by educating the women folk.
- To sensitize students regarding issues of contemporary relevance and guide them to emerge as responsible citizens of society.
- To maintain phenomenal academic standards through effective teaching.
- To engage in the promotion and revival of Indian tradition, culture, heritage and spiritual philosophy.

The institution endeavor to maintain an open and interactive

environment to the accomplish its mission.

The mission of the college is:

- To broaden horizon and enrich life of the women.
- To develop cultural sensitivity and global understanding among students.
- To make women competent professionals in the today's competitive work culture.
- To be in the forefront of Nation building.
- To inculcate discipline and culture in coming generations.
- To enhance employability through innovative methods.
- To inspire the students to imbibe the virtues of hard work, perseverance and to develop a positive attitude.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The primary governing and funding agency of the institution is Sri Guru Gobind Singh Educational Charitable Trust(Regd.), that appoints the Principal following the set guidelines of Panjab University, Chandigarh. Although, the Principal is the sole authority of the institution, but all the members of staff play significant roles to participate in the decision making process of the college. Heads of the Departments are given liberty to take important decisions regarding their respective departmental activities. For the various programs to be conducted by the institute all the staff members meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. The college follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. This is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies/ Cells/ Clubs which includes the IQAC, the Advisory Committee, Admission Committee, Feedback Committee, SAP Committee, Academic Council, Student

Council, Time Table Committee, Research and Development Cell, Women Development Cell, Activities Cell, Red Ribbon Club, Eco Club etc.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/clubs-and-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: As per Norms of Panjab University, Chandigarh.

Teaching and Learning: In order to enhance the teaching learning process, regular meetings of academic council, HODs and staff are conducted. Regular group discussions, declamation, quiz competitions etc. contribute towards the holistic development of the students.

Examination and Evaluation: The College abides by the norms of Panjab University, Chandigarh with regards to semester examination. These include internal assessment, theory, practical, viva voice and project work.

Research and Development: Institute follows innovative practices to support Research Development Activities. Duty Leaves are given by the Institution to the respective faculty members to attend seminars/conferences/GOC/RC/Workshops/FDP's etc.

Human Resource Management: IQAC of the college help and motivate different departments to organize workshops, webinars and FDP's to offer a welcome change from the monotonous routine and act as a platform to learn and develop their capabilities in an interesting way.

Admission of Students: Admissions are done on the basis of norms laid down by the Panjab University, Chandigarh.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dgc Mukerian1.org/strategic-plan-and-deployment/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Local Managing Committee: The college is managed by the Local Management Committee named Sri Guru Gobind Singh Educational Charitable Trust (Regd.) which is registered under Societies Registration Act (XXI of 1860) and is amended by Punjab Amendment Act 1957 and having 10 Committee members. The Management prepares annual budget, discuss the academic progress of the college, and give suggestions for the upgradation of teaching-learning process.

Principal and College Administrative Committees: Principal as the head of the institution pays special attention for smooth functioning of administrative and academic activities.

Staff Council: Meetings are held time to time every semester for the effective planning and implementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities.

Student Council: In Student Council Head Girl, Vice Head Girl, CRs and VCRs are appointed every year and regular meetings are held to address the student related issues.

Anti-Ragging Cum Grievance Redressal Cell, Equal Opportunity Cell and Internal Complaints Committee for Sexual Harassment: The objective of these committees is to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances if any.

Appointments and Service Rules: The college follows appointment and service rules of Panjab University, Chandigarh.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/about-us/
Link to Organogram of the institution webpage	https://dgcmukerian1.org/about-us/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff

1. Leaves- Casual leaves, Duty leave, Maternity leave, Compensatory leave, Study leave to complete research work are granted by the institution.
2. Employee Provident Fund- Employees are covered under EPF schemes.
3. Group Insurance Scheme- GIS is available to all the faculty members.
4. Ward Concession- The College provides the concession to the wards of faculty members.
5. Free Bus Service- The College provides free bus service to the

faculty members.

6. Medical Reimbursement- Medical reimbursements are given to the teaching staff.

7. Shagun Scheme- College provides Shagun to employees on their family functions.

8. Free Uniform- Free uniform is provided to all staff members.

For Non-Teaching Staff

1. Group Insurance Scheme- GIS is also available to all the Non-Teaching staff of the College.

2. Employee Provident fund- All the Non-Teaching staff covered under the EPF scheme.

3. Free Uniform- Free uniform along with stitching cost is provided to the sub staff members.

4. Ward Concession- The college provides fee concession to the wards of the sub staff members.

5. Medical Reimbursement- Medical facility is also provided to the employees for on duty miss happening.

6. Shagun Scheme- College Provides Shagun to employees on their family functions.

7. Refreshment Scheme- College Provides two times tea to employees in working hours.

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/staff-welfare-measures-2/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the provisions of the UGC regulations submission of Annual Performance Assessment Report (APAR) is mandatory for academic staff. Staff members may offer themselves for assessment for promotion, if they fulfill the minimum API scores indicated in the appropriate API system by submitting an application and the required Performance Based Appraisal System (PBAS) performa (old or revised, as may be applicable time to time by the UGC) as per the UGC Career Advancement Scheme guidelines. The performance appraisal system of teaching staff follows the guidelines of Panjab University, Chandigarh. For this purpose, the college has adopted a three pronged system including:

1. Self-Assessment Forms

2. API Score

Teachers fill their Self-Assessment Performa on the basis of following points:

- Teachers' Personal Profile.
- Innovation in teaching learning methodologies.
- Participation in co-curricular activities.
- Participation in seminars, workshops and conferences.
- Participation in Orientation/Induction Programmes/Refresher Courses etc.
- Research Papers.
- Examination duties performed.
- Contribution to various committees of the College.

- National/International Awards.
- Invited as a Resource Person.

Performance appraisal system for Non-Teaching Staff: Self-Assessment form Issued to Non-Teaching Staff also to evaluate their annual performance.

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/staff-welfare-measures-2/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The College follows a steady and consistent system of auditing. Audit is an exercise to ensure that all procedures designed for making the payments are duly followed keeping in view the guidelines issued by the competent authorities. Ledger accounts, Cash Book and Trail Balance sheets are prepared to manage the finance. The scope of the internal audit programme encompassed working of various compliance under appropriate laws and rules and regulations framed under the sufficient systems and procedures are in place for adherence of institutional policies, physical verification of assets, proper books of accounts, vouchers along with supporting documents are maintained, confirmation of balances from debtors, creditors and other parties are obtained periodically at the year end. For External auditing, there is a CA appointed to do the required handling regarding financial management and resource mobilization. The institute also ensures timely submission of audited utilization certificate to various funding agencies. A report is submitted to the Principal from the audit section after complete verification. This audit process is carried out by the professionally qualified and competent chartered accountant. For every account transaction, the account section of the institution properly maintains the cash books, ledgers. After careful verification, each bill is passed.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,06,027

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has a transparent and well planned financial management system. The funds are mobilized by the Institute through fees (tuition, transportation etc.) by the students who are admitted as per regulations governed by Panjab University Chandigarh. The other sources of funds are through the internal revenue that is the bank interest. A report of sanctioned budget and actual expenses are periodically maintained according to the guidelines specified by the Management and Principal. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes. The extracurricular activities of the students are a major concern and adequate funds provide for Sports and Cultural Activities. Employee Provident fund, and Employee State Insurance benefits are provided to the staff members.

Funds of the college are also utilized for :

- Community Service

- Purchase of Books, Stationary and Apparatus
- Sports
- Youth Festival
- Salary of Employees.
- Seminars, Workshops, Lectures, Conferences and other Events organized by the College.
- For Making Campus Eco-Friendly.
- Improving the Campus Building
- Infrastructure Including IT, Library and Laboratories.
- Electricity, Water, Internet, Website and Telephone Bills.
- Honorarium to the Resource Persons.

Only authorized persons by management can operate the financial transactions with permission of the Principal.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. The IQAC has regularly convened meetings; it has submitted the AQARs in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit. IQAC has been promoting the quality culture in overall activities

of the college. It was very clear fact that if we want the outcome based education then the quality of teachers should be upgraded. For this our institute organized various seminars, webinars, extension lectures, workshops, FDP's like one week FDP organized every year by well known personalities from education sector for the Quality Enhancement of the faculty . Therefore, every year, in the initial meetings, IQAC takes review of the status of the teachers' research work and performance such as Ph.D. research publication, FDP's, Seminar participation and organization etc. The positive motivation from quality strategy of IQAC encouraged majority of the teachers to register for the Ph.D. and submit more and more research proposals to the various funding agencies.

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/atr/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Various Practices under Quality Assurance Strategies

Practice 1- Structured Feedback System Practice Curriculum
Feedback is taken from:

1. **Teachers:** Teachers Feedback is obtained from the faculty members in our college and properly analyzed on curriculum and other facilities.

2. **Student:** Student feedback on teaching staff is received after every academic session. After a careful analysis of received feedback, it is communicated to the teachers, that helps them to make improvement in their teaching skills.

3. **Alumni:** The college has a strong and healthy association with the old students. Alumni meetings arranged every year in the college campus to maintain long term association with the pass out students.

4. **Employer:** Employer feedback received from those employers under

whom our students are working.

Practice 2 - Audit practices

College follows two internal audit practices once in a year.

1. Academic Audit.

2. Administrative Audit

The purpose of both academic and administrative audits is to evaluate and ensure the education quality processes. Audit is based on the analysis of the documents supporting different educational and other schemes supporting student and staff growth in following aspects:

- Curricular Aspects
- Academic Programmes
- Teaching, Learning and Evaluation
- Research, Consultancy and Extension
- Infrastructure In College

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/feedback-forms/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dgcmukerian1.org/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated several measures in gender equity & sensitization in curricular can be seen through co-curricular activities like workshops, seminars, extension lectures, counseling etc. The institution organized 'Self-defense Activity' for the girl students of the institution by Department of Physical Education. Awareness programs like Beti Bachao, Beti Padhao, Awareness on Millets, Stress Relieving Activities, World AIDS Day, Awareness of T.B., Thalassemia, Rights of Women in Domestic problems, awareness programs related to the safety and security of women employees and students has organized by the institution. The institution constituted the following committees : Anti-Ragging cum Grievances Redressal Cell, Internal Complaint Committee for Sexual Harassment of Women, Discipline Committee, Women Development Cell, Student Service Centre, Student Council for the well-being of students and staff in the institution. The institution has good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counseling is provided to the students at different levels. Washrooms are provided with sanitary napkin vending and disposal machines for the safe and hygienic disposal of sanitary napkins.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

DEGRADABLE AND NON-DEGRADABLE WASTE

Our college follows the dictum of 3R- Reduce, Reuse and Recycle. Form the health, hygiene, environment and aesthetic point of view, the college ensures proper disposal of waste generated in the campus.

Biodegradable: Two vermin beds were prepared for the introduction of green waste mixed with cow dung in the

Proportion of 60:40 in each main aim was to recycle green waste generated in college campus into manure that could further utilized for gardening.

Non Biodegradable: the college also introduced the bottle garden by use of discarded bottles, old tyres, oil cans, paint boxes and other waste to grow plants. Every day municipal committee van come

and took the waste of the college.

Hazardous: Hazardous waste also collected from labs and sent for e-waste and solid waste management. Three Sanitary Pads Machine installed in different washrooms.

Solid Waste Management: Floor wise separate bins are kept for collecting waste. For the recycle/reuse of used paper collected and used both sides for office purpose and official drafts. Garbage is segregated into wet and dry bins.

Liquid Waste Management: Regular maintenance is kept of taps, drainage and water pipelines. Use of water of AC for watering the plants.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College conducted several activities to build and promote an environment for Ethical, Cultural, and Spiritual Values among the Students and Staff. To develop the Emotional and Religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The College and its teacher and other staff jointly celebrate the cultural and regional festivals like Teacher's Day, Orientation and Farewell, Induction Programme, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, Festivals like Diwali Celebration, Holi Celebration, New Year Celebration, Lohri Celebrations, etc. NSS unit, NCC Unit, Women Development Cell, Red Ribbon Club used to organize different activities and camps to establish harmony among students and spread awareness in the surrounding society. All these facilities provided to the students are provided irrespective of their caste, creed, colour, socioeconomic background. College has code of Conduct for students and a separate code of Conduct for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College makes efforts to maintain unity and harmony between individuals coming from different backgrounds. Students are made aware about the code of ethics, human values and responsibilities as citizen of India during orientation session as well as other activities conducted throughout the year. College has established policies that reflect Fundamental Duties and Rights; awareness about the national identity and symbols and core values. Students and the staff abide with the Code of Conduct. Sense of integrity, unity and sovereignty is inculcated through various academic and co-curricular activities held to commemorate important day's viz., Republic Day, Independence Day, Gandhi Jayanti highlighting struggle of freedom and importance of Indian constitution. Indian tricolor is hoisted on all National days with national anthem and taking oath of national integrity. Sense of commitment towards nation is instilled through participation in Swachh Bharat Abhiyan, Unnat Bharat Abhiyan, Azaadi ka Amrut Mahotsava by staff and students. Academic Programmes and Courses promoting Students to opt elective subjects of Political Science, Sociology and Public Administration that deal with the Constitutional Obligations as a combination for constitution-based career. College offered UGC Sponsored Foundation Course in Human Rights Education to disseminate human rights awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the National and International days, events and festivals. To Celebrate events and festivals is an integral part of learning and helps to build strong cultural belief by cherishing the thoughts and ideologies of great personalities. Important days like Independence Day, Republic day, Gandhi Jayanti, National Youth Day, National Sports Day, National Voter's day, Yoga day celebrated with great enthusiasm. National Unity day was celebrated by NSS on the occasion of Birth Anniversary of Sardar Vallabhbhai Patel. On this occasion various activities like Pledge ceremony, Rally, awareness lecture on the life of Sardar Vallabhbhai Patel and Unity Run. Teacher's day celebrated by the students in every year. Functions held on International Women's Day, AIDS Day, National Voter Day, National Science Day and National Sports Day and International Yoga Day. To celebrate Republic Day NCC cadets participated in parade at Arya Senior Secondary school, Mukerian. Other than observing these days various festivals such as Teej, Lohri, Basant and Holi are also celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Unnat Bharat Abhiyan

This cell predominantly aims to develop rural areas with a Gandhian vision of self-sufficient 'village republics', based on local resources and using decentralized, eco-friendly technologies so that the basic needs of food, clothing, shelter, sanitation, health care, energy, livelihood, transportation, and education are locally met. It also aims to minimize the developmental disconnects between the rural and urban sectors such as inequity in health, education, incomes and basic amenities as well as employment opportunities - all causing great discontent and large-scale migration to urban areas. The UBA Cell also strives for the eco-friendly development of the villages and creation of appropriate employment opportunities locally.

2: Swachhta Action Plan

Swachhta Action Plan is a step in that direction to rejuvenate the glorious past practices for a solution to modern problems. Our societies have played an important role in teaching us to respect and nurture our environment. We have been taught to love, respect and take care of living as well as non-living things. Swachhta Action Plan is a milestone initiative in mainstreaming Swachhta elements across all sectors of the Government in an elaborate, accountable, and sustained manner to realize the Swachh Bharat of Prime Minister's vision and Gandhiji's dream.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our students participated in Inter College Competition in Gatka held at Khanna and brought the Bronze medal in Farri Soti. Our Sportsperson also brought positions in Rifle Shooting Competition held at District Shooting Championship, 2022 at Hoshiarpur and Punjab State Shooting Championship, 2022 at Mohali. Shikha brought Second Position and she was also directly qualified to participate in National Games. Shikha also participated in 65th National Shooting Championship held at Kerala this year and won the applause of all. She was also selected for Trials for Indian Team Awards & Honour College got 7th Ranks in Punjab and 39th in India as surveyed by Education World India among Top Private Multidisciplinary College in the Area. In this session 2022-2023, the college hosted Zonal Youth and Heritage Festival in which 14 colleges of Hoshiarpur Zone B participated. The college won the overall Trophy in this festival.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Prospectus containing information regarding programmes and curriculum are uploaded on College website and printed for circulation. Time Table committee prepare time table keeping in view University Stipulations regarding number of hours required for teaching Learning hours. The Institution has an effective curriculum delivery system which is a well planned and documented process. Students are provides with a list of books and resources which they can consult for better understanding of the topics. Time table pertaining to classes is also displayed on the notice board at least three days before the commencement of the session. Classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as: 1.Chalk and blackboard method. 2. ICT enabled teaching learning method. 3. Group Discussions amongst the students during the class. 4. Paper presentation by the students. 5. Proper and adequate instrumentation facility is given to the students for their practical classes. 6. Need based survey programs, Field Works, Industrial trips and Educations excursions are carried by the departments. 7. Seminars and special Talks by experts are also arranged regularly.8. Scientific methods and charts for effective lecture delivery have been used.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dgcmukerian1.org/time-table/ https://dgcmukerian1.org/prospectus/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college abides by the academic calendar of the affiliating university in letter and spirit for examination, assessment and evaluation, sports trials and youth festivals. The college also prepares comprehensive academic calendar comprising relevant

academic information and important days. For the conduct of Continuous Internal Evaluation (CIE), it ensures that in the odd semester, the Mid-Semester Examination is conducted either in the end of September or in the beginning of October, depending upon the Youth Festival dates. In the even semester, the examination is conducted usually in March.

Besides, information about the evaluation, the academic calendar also carries information regarding general orientation programme, admissions, section formation, change of subject dates, scholarship application dates, talent hunt, and identification of slow learners by the teachers, formation of mentoring groups, NCC

and NSS induction dates, planning of co-curricular activities by the societies and clubs, installation of various student bodies like student council, discipline committee and celebration of days of National and International importance, sports day, youth festival, annual convocation, annual awards day, farewell parties for the UG and PG classes etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dgc Mukerian1.org/time-table/#lg=1&slide=0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitization: The College has organized Extension lectures and seminars to create awareness about Gender issues like health and to promote gender equity by Women Development Cell and Internal Complaint Committee for Sexual Harassment for Women.

Environmental and sustainability: A qualifying and mandatory paper entitled "Environmental and Road Safety awareness" is mandatory for all the streams of all levels.

SAP(Swachta Action Plan)Committee : The College has a SAP Committee that ensures to the Pollution free Lush Green Campus.

Moral and Ethical Values: Value added enrichment Programs offered for the holistic development of students are

NSS units nurture a spirit of social service and a sense of fellow feeling among the students.

NCC imparts military training and inculcates a sense of discipline in life.

Youth Festivals organized by university every year to enrich the students with extracurricular opportunities.

Student Council of nominated students by per class are established by all departments which organizes various events for the department. Its helps to inculcate organizational and decision making ability, team work and team leader qualities.

Professional ethics into curriculum: To enrich the curriculum different departments of the college organize industrial visits, workshops, seminars on communication skills, personality development and aptitude test.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

129

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	https://dgc Mukerian1.org/feedback-forms/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://dgc Mukerian1.org/feedback-forms/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1238

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

601

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The advanced learners are identified on the basis of Assignment, House Examination, Class Test, University Examination and Class Response. Such students are encouraged to be student leaders and active participants in extra mural activities. Students are also appointed as Class Representatives and Vice Class Representatives who encourage and guide the slow learners from time to time, in case of need. As early as possible, we identify slow and advanced learners amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year performance, From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners.

Following activities are done by teachers for students: Slow learners: 2. Remedial Classes 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement in NSS, Sports, and Academic activities. 7. Extra library books. Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions i.e Women Day and Teachers Day 4. Experimental learning sessions i.e., Industrial Tour 5. Projects 6. Assessments 7. Group discussion sessions 8. Internet facility. 9. Advance questions papers. In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	<ul style="list-style-type: none"> https://dgcmukerian1.org/examination-and-evaluation-process/ https://dgcmukerian1.org/workshops-seminar-extension-lectures/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1238	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Experiential Learning. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. The department like Fashion Designing, Fine Arts and Music conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their innovative skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students. Invited talks are also organized by each department of the college from time to time in order to involve the students in activities that help to exhibit and sharpen their talents.

The internal assessments are systematically planned so as to encourage the students to work independently. Written assignments are required to be submitted by students and these need to be done individually so as to enhance confidence and develop writing skills. The students are encouraged to present their assignments in order to help them overcome stage fear and

develop oratory skills.

Participatory Learning Methods

- Seminar
- Home Assignments and Presentations
- Group discussions
- Survey method
- Project work
- Internship
- Experiential learning

File Description	Documents
Upload any additional information	View File
Link for additional information	https://dgc Mukerian1.org/department-of-commerce-mgt/ https://dgc Mukerian1.org/department-of-computer-science/ https://dgc Mukerian1.org/department-of-education/ https://dgc Mukerian1.org/department-of-fashion-designing/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In Dasmesh Girls College, some classrooms and all the computer labs are ICT enabled and the campus is enabled with high-speed WI-FI connection. The following are some of the methods employed by the college in the process:

Institution Innovation Cell provides a platform to the innovative thinkers to think out of the box by organizing different lectures on Entrepreneurship and motivational talks.

Fully equipped Computer Labs, ICT Labs, Language Lab, Science Labs, Fashion Designing Labs, Fine Arts Lab. provide an opportunity to the students to familiarize themselves with the actual working environment. Students also do internship with

banks to gain hands-on experience and to make themselves professionally ready.

Use of ICT and E-resources by students is encouraged in Library.

Different Workshops are organized by the Department of Visual and Performing Arts to give the students a peep into the recent trends of their subjects.

Project work is assigned in all practical subjects to encourage teamwork and participative learning.

Special lectures/seminars/extension lectures are organized online as well as offline to encourage and motivate the students to join new career options

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

346

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has initiated continuous and comprehensive internal evaluation in accordance with the norms and guidelines Panjab University, Chandigarh. The examination committee prepares the house exam datesheet, practical examination schedule and display on central notice board before 10-15 days. In addition, we have circulated the soft copy of timetable on student's what's app group. In this concern subject teacher have declared the syllabus for the internal examination in class. After completing the internal examination, the checked answer sheet has shown to student for their satisfaction, which provides transparency and accountability in the evaluation process. However, in case of any doubt or difficulty students would be approach with respected teachers and get the clarification for his/her doubts. The actual process of handling the internal examination as follows: Furthermore, the norms with respect to examination, there is a restriction to use of mobile phone in examination hall.

File Description	Documents
Any additional information	View File
Link for additional information	https://dgcmukerian1.org/examination-and-evaluation-process/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.

University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the Re-Evaluation procedure. Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results.

File Description	Documents
Any additional information	View File
Link for additional information	https://dgcmukerian1.org/examination-and-evaluation-process/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines. While formulating POs, the College considered academic excellence, scope of extension activities, human values, livelihood generation, and recent trends in the job markets. The suggestions of the alumni and other stakeholders were also taken into account. The students were enlightened with the PO pattern through the College Website and orientation by the concerned course teachers. The Programme Specific Outcomes (PSO) are designed by the concerned Departments with their respective vision, mission and scope of the programme. The Course Outcomes (CO) are formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels. While addressing the students, the HODs create awareness on POs, PSOs and COs.

The faculty members, class teachers, mentors, also inform the students and create awareness and emphasize the need to attain the outcomes. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified hereunder.

- Website
- Curriculum

- Class rooms
- Department Notice Boards
- Laboratories
- Faculty meetings
- Alumni meets
- Library

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dgc Mukerian1.org/program-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. Some of the key indicators of measuring attainment are:

1. End Semester University Examination: Being a constituent college of Panjab University, our students are required to take examinations as per the semester.

2. Internal Assessment: The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

3. Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical files.

4. Result Analysis: At the end of each semester, result analysis of each course is carried out.

5. Internships and Placements: Students are encouraged to take up internships, projects, etc. The Placement Cell of the college helps the students provides ample opportunities to get placed in esteemed companies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dgcmukerian1.org/program-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

398

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://dgcmukerian1.org/wp-content/uploads/2023/12/Annualreport2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dgcmukerian1.org/popup/student-survey-converted-1_1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Encouraged Students to Save Water:

Life would not be nearly possible without water. It can be said that human beings can live even without food but can, in no way, exist without water. For this purpose Under the SAP committee in collaboration with EBSB club encouraged students to save water by putting bottles filled with stones in the flush tank to reduce its water capacity up to 2 liters in one flush.

2. Botanical Garden: Department of Botany established a Botanical Garden in the college. 17 Herbal medicinal plants was planted in our botanical garden. The main motive is to establishment of this gardens are used to study and conserve species of plants. Along with local plant species it also showcases plant species from all over the world.

3. Waste and Sustainability Committee organized an Extension Lecture on 'Waste Management: Reuse and Recycle of Waste Material'. Resource Person, Mrs. Poonam Sharma, Department of Fashion Designing has given valuable knowledge to the students about the reuse and recycle of waste material that is the need of present scenario.

4. Incubation Centre established in 11 Feb 2023 - Incubation Centre was established in college and different eco-friendly activities were performed by students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	<ul style="list-style-type: none"> • https://dgc Mukerian1.org/water%20conser vation • https://dgc Mukerian1.org/botony/ • https://dgc Mukerian1.org/waste%20manage ment • https://dgc Mukerian1.org/start-up-unit/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

00

File Description	Documents
URL to the research page on HEI website	https://dgc Mukerian1.org/research-committee/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dasmesh girls college is actively organizing and participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Various Committee team members and organizers inculcate this awareness through various program like workshops, documentary day, online quiz competition on international year of millets, Respective Feeling towards poor villages etc. All these mentioned activities have a positive impact on the students, and they developed student community relationships, leadership skills, and self-confidence of students. All these initiatives have gone a long way in the holistic development personality of the participants of these programs Program on women empowerment create awareness among girl students of their condition and their rights and among boys a sensitivity towards problems of women, leading to a lessening of gender bias and patriarchal prejudices.

File Description	Documents
Paste link for additional information	<ul style="list-style-type: none"> • https://dgcmukerian1.org/activities-by-sap/ • https://dgcmukerian1.org/activities-of-ebsb/ • https://dgcmukerian1.org/unnat-bharat-abhiyan/ • https://dgcmukerian1.org/page/iqac/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1900

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College offers different facilities of physical infrastructure for teaching learning activities. Educational Trust.

- College has 46 well-furnished classrooms for conduction theory classes and 20 Labs and one incubation center. Whole campus of the college has connected with Wi-Fi.
- The college has ICT enabled Multipurpose Hall and conference room for conducting seminars, workshops, extension lectures and staff meeting.
- The IQAC Room, Sports Room, and department wise staff rooms are available in the college.
- To develop and enhance the scientific temperament among students the college has setup well equipped Chemistry, Physics, Botany, Zoology, Psychology, Math, and Fashion Designing Labs . All labs, its equipment's tools devices, gadgets, apparatus, gears and appliances are maintained by lab attendant for its maximum utilization.
- To develop the reading habits among students a well-equipped and well-maintained Wi-Fi library is available for the students. In the Library, Library management

software, bar code technology, E-resources are available for the library users.

- College also provides transport facilities to the students residing in rural areas and faculty house also available for the distance faculty.
- In addition, college have Vermi Compost Pit, 3 LCD, clean drinking water with R-O system, Visitor Room, Health Centre, Record Room etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgc Mukerian1.org/infrastructure-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various cultural activities, sports and games in campus. The college has outdoor and indoor sports facilities equipped with modern techniques. College has two playgrounds with provision for Athletics, Badminton, Volley Ball, Kho-Kho, GATKA, Karate and also for others cultural events. Athletic Meet is celebrated every year in the institute. The college encourages the students to participate in Inter College and Intra mural sports and games. For the preparation of different competitions, different coaches are appointed for various games and also give smart tracksuits and healthy refreshment to the athletes. A sophisticated gymnasium Indoor Outdoor is also facilitated by the college for students to develop their physical strength and fitness. The college has an open-air stage in the campus of college where various cultural and academic activities like college Annual Function, Youth Festival, Talent Hunt Competitions, Environment Day, Farewells and various departmental events are organized

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgcmukerian1.org/sports-in-college/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgcmukerian1.org/infrastructure-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1343901

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: Bibliosoft
- Nature of automation (fully or partially): Fully
- Version : 3.00.001
- Year of Automation: 2013

OPAC- The library has developed its own collection databases through library software. The library is fully computerized with the barcode-based issue and return process. And the library works with manual process also. Online Public Access Catalogue (OPAC) facility has been provided in library. OPAC is widely used by students and faculty members to search books by title, author, subject name etc.

E-Resources- The library is a member of the Delnet and N-List consortia of the Information Library Network (INFLIBNET). Under this consortium library have more than 11000 e-journals, more than 20 lakh e-books for the students and faculty members have been provided. N-List is used by students with login password. Reprographics facility also provided to the students and faculty members.

Library Automation- The entire active book collection is updated in the library software database and the Online Public Access Catalogue (OPAC) is available to students and faculty members. Library has 3 computers one for server, one for circulation of books and one for public access, one barcode scanner

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://dgcmukerian1.org/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

139255

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

106

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- At the beginning of each academic year assessment is carried out for replacement/upgradation/addition of the existing IT infrastructure based on the suggestions from heads of department, lab technicians and System Administrator after the review of course requirements,

computer student ratio, budget constraints, working condition of the existing equipment and also student's grievances.

- Optimal deployment of IT infrastructure is ensured by conducting workshops/awareness programs/training programs for the faculty which helps them in using the new technology.
- Effective utilization of IT infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.
- The institute has always been reviewing the current needs and the Internet bandwidth is upgraded from time to time accordingly.
- Wi-Fi Plan which we are currently using FIBRE_PREMIUM_PLUS/ up to 200 Mbps till 3300 GB, up to 15 Mbps beyond/unlimited Calls.
- The Computer Labs are under surveillance by CCTV Camera.
- The computer labs are well equipped with air-conditioner and power backup facility..
- The software profile includes the licensed versions of the latest packages, viz. visual studio (visual basic, visual C++, visual FoxPro), Oracle, Dbase etc. and also the language compilers, viz. turbo C, turbo C++, Java, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgc Mukerian1.org/infrastructure-2/

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15182316

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Updating and maintaining the various facilities provided shall be carried out in accordance with different procedures and policies. The College maintains the most recent infrastructure in all of its laboratories, as well as new equipment. Records of equipment and apparatus are maintained by lab attendants in register. In order to improve students' understanding of the concept, methods such as drawing models and charts, demonstration through photographs and video clips are used. We're always trying to provide students and faculty in our library with the latest books, magazines, e.g. textbooks, journals via Delnet, Dropbox or N-Lists. We use computers to do all of our college work. Regular maintenance is provided by the college, in which our software and hardware parts are replaced if required. Regular maintenance service is provided for Indoor and Outdoor gymnasium. For the progress of academic and

physically college creates many committees. Ramps are created as the special feature of the college building along with stairs for the students. Classes were held on the ground floor of the college building for those students with special needs. Overall, there is a steady development of the college in terms of academic studies or intercollegiate activities or sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.dgcmukerian1.org

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

73

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

266

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://dgc Mukerian1.org/nss/ https://dgc Mukerian1.org/activities-of-igac/ https://dgc Mukerian1.org/physical-education/ https://dgc Mukerian1.org/department-of-music/ https://dgc Mukerian1.org/iic-dgc/ https://dgc Mukerian1.org/unnat-bharat-abhiyan/ https://dgc Mukerian1.org/department-of-commerce-mgt/ https://dgc Mukerian1.org/department-of-hindi/ https://dgc Mukerian1.org/department-of-fashion-designing/ https://dgc Mukerian1.org/works hops-seminar-extension-lectures/ https://dgc Mukerian1.org/department-of-computer-science/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institute puts efforts for the all-round development of a student. It contributes to educational spirit and community welfare. That's why The Students' Council is elected to represent the voice of the student community. Students are the most important stakeholders in education and Student Council is constituted to ensure democratization of management and their effective participation in decision making by continuous interaction among themselves and the college administration. In our college, a student council representative is assigned to each class. Student Council comprises Head Girl, Vice Head Girl, Class representatives and Vice Class Representatives. Students are encouraged to develop action plans for organizing various functions in the institution and to engrain democratic principles in its functioning. To develop organizational and managerial skills in students, many functions and farewell parties are managed by Student Council. Student Council also maintains discipline, cleanliness, hospitality in the college. It is the responsibility of the Council to ensure that all events, activities and interactions on campus are conducted in a manner acceptable to the culture and norms of the College. The Council will assist all clubs and committees on campus with

their functioning and conducting of various other activities.

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the session 2022-23 Alumni Meet was organised in the college on 7th March 2023. This time Alumni meet was organised in the occasion of Holi. Alumni committee in collaboration with Ek Bharat Shreshtha Bharat and Department of Visual Performing Arts organised various competition like rangoli, solo folk song competition and tie and dye competition. This competition were judged by our own alumni Ms. Sheetal Ms. Ritika and Ms. Rupali ,Ms. Tamanna, Harmanjeet Kaur, Ms. Anita Rana, Ms .Poonam Kumari and Ms. Amanpreetkaur who is CA at present. After welcoming note Principal Dr Karamjeet Kaur address the Alumni and congratulated them for their achievements and addressing them as the brand ambassador of the institution. She wished for the bright future. Some funds were also donated by our Alumni. They are

also donated some funds for the betterment of college. They suggested to institution to held convocation in near future. Students also elected President, Secretary and Cashier for the next session.

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

With the purpose of emancipating women and also to educate them, Sri Guru Gobind Singh Educational Charitable Trust (Regd.), Chak Alla Baksh, Mukerian founded an institution, Dasmesh Girls College, Chak Alla Baksh, Mukerian, in the year 2001.

The vision of the institution is:

- To impart value-based education to the students
- To contribute toward the upliftment of the poor and down-trodden of the area by educating the women folk.
- To sensitize students regarding issues of contemporary relevance and guide them to emerge as responsible citizens of society.
- To maintain phenomenal academic standards through effective teaching.
- To engage in the promotion and revival of Indian tradition, culture, heritage and spiritual philosophy.

The institution endeavor to maintain an open and interactive environment to the accomplish its mission.

The mission of the college is:

- To broaden horizon and enrich life of the women.
- To develop cultural sensitivity and global understanding among students.
- To make women competent professionals in the today's competitive work culture.
- To be in the forefront of Nation building.
- To inculcate discipline and culture in coming generations.
- To enhance employability through innovative methods.
- To inspire the students to imbibe the virtues of hard work, perseverance and to develop a positive attitude.

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The primary governing and funding agency of the institution is Sri Guru Gobind Singh Educational Charitable Trust(Regd.), that appoints the Principal following the set guidelines of Panjab University, Chandigarh. Although, the Principal is the sole authority of the institution, but all the members of staff play significant roles to participate in the decision making process of the college. Heads of the Departments are given liberty to take important decisions regarding their respective departmental activities. For the various programs to be conducted by the institute all the staff members meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. The college follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. This is reflected in all the activities of the College through

a strong and efficient Organogram of Committees/Societies/ Cells/ Clubs which includes the IQAC, the Advisory Committee, Admission Committee, Feedback Committee, SAP Committee, Academic Council, Student Council, Time Table Committee, Research and Development Cell, Women Development Cell, Activities Cell, Red Ribbon Club, Eco Club etc.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/clubs-and-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: As per Norms of Panjab University, Chandigarh.

Teaching and Learning: In order to enhance the teaching learning process, regular meetings of academic council, HODs and staff are conducted. Regular group discussions, declamation, quiz competitions etc. contribute towards the holistic development of the students.

Examination and Evaluation: The College abides by the norms of Panjab University, Chandigarh with regards to semester examination. These include internal assessment, theory, practical, viva voice and project work.

Research and Development: Institute follows innovative practices to support Research Development Activities. Duty Leaves are given by the Institution to the respective faculty members to attend seminars/conferences/GOC/RC/Workshops/FDP's etc.

Human Resource Management: IQAC of the college help and motivate different departments to organize workshops, webinars and FDP's to offer a welcome change from the monotonous routine and act as a platform to learn and develop their capabilities

in an interesting way.

Admission of Students: Admissions are done on the basis of norms laid down by the Panjab University, Chandigarh.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dgc Mukerian1.org/strategic-plan-and-deployment/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Local Managing Committee: The college is managed by the Local Management Committee named Sri Guru Gobind Singh Educational Charitable Trust (Regd.) which is registered under Societies Registration Act (XXI of 1860) and is amended by Punjab Amendment Act 1957 and having 10 Committee members. The Management prepares annual budget, discuss the academic progress of the college, and give suggestions for the upgradation of teaching-learning process.

Principal and College Administrative Committees: Principal as the head of the institution pays special attention for smooth functioning of administrative and academic activities.

Staff Council: Meetings are held time to time every semester for the effective planning and implementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities.

Student Council: In Student Council Head Girl, Vice Head Girl, CRs and VCRs are appointed every year and regular meetings are held to address the student related issues.

Anti-Ragging Cum Grievance Redressal Cell, Equal Opportunity Cell and Internal Complaints Committee for Sexual Harassment: The objective of these committees is to ensure that no violation of rules takes place within the College and work

towards addressing and settling grievances if any.

Appointments and Service Rules: The college follows appointment and service rules of Panjab University, Chandigarh.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/about-us/
Link to Organogram of the institution webpage	https://dgcmukerian1.org/about-us/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff

1. Leaves- Casual leaves, Duty leave, Maternity leave, Compensatory leave, Study leave to complete research work are granted by the institution.

2. Employee Provident Fund- Employees are covered under EPF schemes.

3. Group Insurance Scheme- GIS is available to all the faculty members.

4. Ward Concession- The College provides the concession to the wards of faculty members.

5. Free Bus Service- The College provides free bus service to the faculty members.

6. Medical Reimbursement- Medical reimbursements are given to the teaching staff.

7. Shagun Scheme- College provides Shagun to employees on their family functions.

8. Free Uniform- Free uniform is provided to all staff members.

For Non-Teaching Staff

1. Group Insurance Scheme- GIS is also available to all the Non-Teaching staff of the College.

2. Employee Provident fund- All the Non-Teaching staff covered under the EPF scheme.

3. Free Uniform- Free uniform along with stitching cost is provided to the sub staff members.

4. Ward Concession- The college provides fee concession to the wards of the sub staff members.

5. Medical Reimbursement- Medical facility is also provided to the employees for on duty miss happening.

6. Shagun Scheme- College Provides Shagun to employees on their family functions.

7. Refreshment Scheme- College Provides two times tea to employees in working hours.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/staff-welfare-measures-2/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

08

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the provisions of the UGC regulations submission of Annual Performance Assessment Report (APAR) is mandatory for academic staff. Staff members may offer themselves for assessment for promotion, if they fulfill the minimum API scores indicated in the appropriate API system by submitting an application and the required Performance Based Appraisal System (PBAS) performa (old or revised, as may be applicable time to time by the UGC) as per the UGC Career Advancement Scheme guidelines. The performance appraisal system of teaching staff follows the guidelines of Panjab University, Chandigarh. For this purpose, the college has adopted a three pronged system including:

1. Self-Assessment Forms

2. API Score

Teachers fill their Self-Assessment Performa on the basis of following points:

- Teachers' Personal Profile.
- Innovation in teaching learning methodologies.
- Participation in co-curricular activities.

- Participation in seminars, workshops and conferences.
- Participation in Orientation/Induction Programmes/Refresher Courses etc.
- Research Papers.
- Examination duties performed.
- Contribution to various committees of the College.
- National/International Awards.
- Invited as a Resource Person.

Performance appraisal system for Non-Teaching Staff: Self-Assessment form Issued to Non-Teaching Staff also to evaluate their annual performance.

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/staff-welfare-measures-2/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The College follows a steady and consistent system of auditing. Audit is an exercise to ensure that all procedures designed for making the payments are duly followed keeping in view the guidelines issued by the competent authorities. Ledger accounts, Cash Book and Trail Balance sheets are prepared to manage the finance. The scope of the internal audit programme encompassed working of various compliance under appropriate laws and rules and regulations framed under the sufficient systems and procedures are in place for adherence of institutional policies, physical verification of assets, proper books of accounts, vouchers along with supporting documents are maintained, confirmation of balances from debtors, creditors and other parties are obtained periodically at the year end. For External auditing, there is a CA appointed to do the required handling regarding financial management and resource mobilization. The institute also ensures timely submission of audited utilization certificate to various funding agencies. A report is submitted to the Principal from the audit section

after complete verification. This audit process is carried out by the professionally qualified and competent chartered accountant. For every account transaction, the account section of the institution properly maintains the cash books, ledgers. After careful verification, each bill is passed.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,06,027

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has a transparent and well planned financial management system. The funds are mobilized by the Institute through fees (tuition, transportation etc.) by the students who are admitted as per regulations governed by Panjab University Chandigarh. The other sources of funds are through the internal revenue that is the bank interest. A report of sanctioned budget and actual expenses are periodically maintained according to the guidelines specified by the Management and Principal. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes. The extracurricular activities of the students are a major

concern and adequate funds provide for Sports and Cultural Activities. Employee Provident fund, and Employee State Insurance benefits are provided to the staff members.

Funds of the college are also utilized for :

- Community Service
- Purchase of Books, Stationary and Apparatus
- Sports
- Youth Festival
- Salary of Employees.
- Seminars, Workshops, Lectures, Conferences and other Events organized by the College.
- For Making Campus Eco-Friendly.
- Improving the Campus Building
- Infrastructure Including IT, Library and Laboratories.
- Electricity, Water, Internet, Website and Telephone Bills.
- Honorarium to the Resource Persons.

Only authorized persons by management can operate the financial transactions with permission of the Principal.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. The IQAC has regularly convened meetings; it has submitted the AQARs in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit. IQAC has been promoting the quality culture in overall activities of the college. It was very clear fact that if we want the outcome based education then the quality of teachers should be upgraded. For this our institute organized various seminars, webinars, extension lectures, workshops, FDP's like one week FDP organized every year by well known personalities from education sector for the Quality Enhancement of the faculty . Therefore, every year, in the initial meetings, IQAC takes review of the status of the teachers' research work and performance such as Ph.D. research publication, FDP's, Seminar participation and organization etc. The positive motivation from quality strategy of IQAC encouraged majority of the teachers to register for the Ph.D. and submit more and more research proposals to the various funding agencies.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/atr/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Various Practices under Quality Assurance Strategies

Practice 1- Structured Feedback System Practice Curriculum Feedback is taken from:

1. Teachers: Teachers Feedback is obtained from the faculty members in our college and properly analyzed on curriculum and other facilities.

2. Student: Student feedback on teaching staff is received

after every academic session. After a careful analysis of received feedback, it is communicated to the teachers, that helps them to make improvement in their teaching skills.

3. **Alumni:** The college has a strong and healthy association with the old students. Alumni meetings arranged every year in the college campus to maintain long term association with the pass out students.

4. **Employer:** Employer feedback received from those employers under whom our students are working.

Practice 2 - Audit practices

College follows two internal audit practices once in a year.

1. Academic Audit.

2. Administrative Audit

The purpose of both academic and administrative audits is to evaluate and ensure the education quality processes. Audit is based on the analysis of the documents supporting different educational and other schemes supporting student and staff growth in following aspects:

- Curricular Aspects
- Academic Programmes
- Teaching, Learning and Evaluation
- Research, Consultancy and Extension
- Infrastructure In College

File Description	Documents
Paste link for additional information	https://dgc Mukerian1.org/feedback-forms/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

A. All of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://dgc Mukerian1.org/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated several measures in gender equity & sensitization in curricular can be seen through co-curricular activities like workshops, seminars, extension lectures, counseling etc. The institution organized 'Self-defense Activity' for the girl students of the institution by Department of Physical Education. Awareness programs like Beti Bachao, Beti Padhao, Awareness on Millets, Stress Relieving Activities, World AIDS Day, Awareness of T.B., Thalassemia, Rights of Women in Domestic problems, awareness programs related to the safety and security of women employees and students has organized by the institution. The institution constituted the following committees : Anti-Ragging cum Grievances Redressal Cell, Internal Complaint Committee for Sexual Harassment of Women, Discipline Committee, Women Development Cell, Student Service Centre, Student Council for the well-being of students and staff in the institution. The institution has good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counseling is provided to the students at different levels. Washrooms are provided with sanitary napkin vending and

disposal machines for the safe and hygienic disposal of sanitary napkins.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

DEGRADABLE AND NON-DEGRADABLE WASTE

Our college follows the dictum of 3R- Reduce, Reuse and Recycle. From the health, hygiene, environment and aesthetic point of view, the college ensures proper disposal of waste generated in the campus.

Biodegradable: Two vermin beds were prepared for the introduction of green waste mixed with cow dung in the

Proportion of 60:40 in each main aim was to recycle green waste generated in college campus into manure that could further utilized for gardening.

Non Biodegradable: the college also introduced the bottle garden by use of discarded bottles, old tyres, oil cans, paint boxes and other waste to grow plants. Every day municipal committee van come and took the waste of the college.

Hazardous: Hazardous waste also collected from labs and sent for e-waste and solid waste management. Three Sanitary Pads Machine installed in different washrooms.

Solid Waste Management: Floor wise separate bins are kept for collecting waste. For the recycle/reuse of used paper collected and used both sides for office purpose and official drafts. Garbage is segregated into wet and dry bins.

Liquid Waste Management: Regular maintenance is kept of taps, drainage and water pipelines. Use of water of AC for watering the plants.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan)

B. Any 3 of the above

accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College conducted several activities to build and promote an environment for Ethical, Cultural, and Spiritual Values among the Students and Staff. To develop the Emotional and Religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The College and its teacher and other staff jointly celebrate the cultural and regional festivals like Teacher's Day, Orientation and Farewell, Induction Programme, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, Festivals like Diwali Celebration, Holi Celebration, New Year Celebration, Lohri Celebrations, etc. NSS unit, NCC Unit, Women Development Cell, Red Ribbon Club used to organize different activities and camps to establish harmony among students and spread awareness in the surrounding society. All these facilities provided to the students are provided irrespective of their caste, creed, colour, socioeconomic background. College has code of Conduct for students and a separate code of Conduct for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College makes efforts to maintain unity and harmony between individuals coming from different backgrounds. Students are made aware about the code of ethics, human values and responsibilities as citizen of India during orientation session as well as other activities conducted throughout the year. College has established policies that reflect Fundamental Duties and Rights; awareness about the national identity and symbols and core values. Students and the staff abide with the Code of Conduct. Sense of integrity, unity and sovereignty is inculcated through various academic and co-curricular activities held to commemorate important day's viz., Republic Day, Independence Day, Gandhi Jayanti highlighting struggle of freedom and importance of Indian constitution. Indian tricolor is hoisted on all National days with national anthem and taking oath of national integrity. Sense of commitment towards nation is instilled through participation in Swachh Bharat Abhiyan, Unnat Bharat Abhiyan, Azaadi ka Amrut Mahotsava by staff and students. Academic Programmes and Courses promoting Students to opt elective subjects of Political Science, Sociology and Public Administration that deal with the Constitutional Obligations as a combination for constitution-based career. College offered UGC Sponsored Foundation Course in Human Rights Education to disseminate human rights awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed

A. All of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the National and International days, events and festivals. To Celebrate events and festivals is an integral part of learning and helps to build strong cultural belief by cherishing the thoughts and ideologies of great personalities. Important days like Independence Day, Republic day, Gandhi Jayanti, National Youth Day, National Sports Day, National Voter's day, Yoga day celebrated with great enthusiasm. National Unity day was celebrated by NSS on the occasion of Birth Anniversary of Sardar Vallabhbhai Patel. On this occasion various activities like Pledge ceremony, Rally, awareness lecture on the life of Sardar Vallabhbhai Patel and Unity Run. Teacher's day celebrated by the students in every year. Functions held on International Women's Day, AIDS Day, National Voter Day, National Science Day and National Sports Day and International Yoga Day. To celebrate Republic Day NCC cadets participated in parade at Arya Senior Secondary school, Mukerian. Other than observing these days various festivals such as Teej, Lohri, Basant and Holi are also celebrated in the

college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Unnat Bharat Abhiyan

This cell predominantly aims to develop rural areas with a Gandhian vision of self-sufficient 'village republics', based on local resources and using decentralized, eco-friendly technologies so that the basic needs of food, clothing, shelter, sanitation, health care, energy, livelihood, transportation, and education are locally met. It also aims to minimize the developmental disconnects between the rural and urban sectors such as inequity in health, education, incomes and basic amenities as well as employment opportunities - all causing great discontent and large-scale migration to urban areas. The UBA Cell also strives for the eco-friendly development of the villages and creation of appropriate employment opportunities locally.

2: Swachhta Action Plan

Swachhta Action Plan is a step in that direction to rejuvenate the glorious past practices for a solution to modern problems. Our societies have played an important role in teaching us to respect and nurture our environment. We have been taught to love, respect and take care of living as well as non-living things. Swachhta Action Plan is a milestone initiative in mainstreaming Swachhta elements across all sectors of the Government in an elaborate, accountable, and sustained manner to realize the Swachh Bharat of Prime Minister's vision and Gandhiji's dream.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our students participated in Inter College Competition in Gatka held at Khanna and brought the Bronze medal in Farri Soti. Our Sports person also brought positions in Rifle Shooting Competition held at District Shooting Championship, 2022 at Hoshiarpur and Punjab State Shooting Championship, 2022 at Mohali. Shikha brought Second Position and she was also directly qualified to participate in National Games. Shikha also participated in 65th National Shooting Championship held at Kerala this year and won the applause of all. She was also selected for Trials for Indian Team Awards & Honour College got 7th Ranks in Punjab and 39th in India as surveyed by Education World India among Top Private Multidisciplinary College in the Area. In this session 2022-2023, the college hosted Zonal Youth and Heritage Festival in which 14 colleges of Hoshiarpur Zone B participated. The college won the overall Trophy in this festival.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- The college will apply for Six month Certificate Programme.
- More subscription of Journals and new addition of books in the Library.
- To encourage faculty to carry on research projects/publication work /sponsored seminar and to participate in refresher /orientation/FDPs.

- To add more IT resources in the college campus.
- The college will add up more scholarship and will work to raise the fund for development.

-