

Venue : Principal's Chamber

Date : 20/08/2022

Time : 11:00 a.m.

Agenda of the meeting :->

- Guidelines about admission process.
- Rules and Regulations information.

Present Members :->

Dr. Narpinder Kaur

Mrs. Sonia Devi

Mrs. Satwant Kaur

Mrs. Pooja (CS)

Mrs. Navjit Kaur

Mrs. Surman Devi

Minutes of Meeting :->

→ It was decided to instruct students about rules and regulations of campus and also instruct them to follow these rules in their daily life.

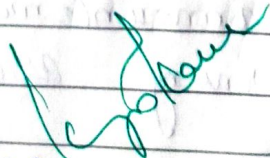
→ Some announcements are to be made in the morning assembly of Monday :

- The students should fulfill the minimum attendance of 75% in their classes.

- To regulate discipline and uphold decorum, the prescribed dress code must be worn in Campus.
- Students are expected to conduct themselves at all times in proper manner and discipline of the College.
- Students should reach College in time and attend the lecture as per the time table given to them.
- Students should park their vehicles only in the specified area of parking lot.
- Students should carry their identity card while in the College.
- In case of any misconduct by the student, severe punishment will be given to the culprit.

Implementation :->

The above announcements were made in the Monday morning assembly.


(Principal)

Venue : Principal's Room

Date : 10/10/2022

Time : 10:30 a.m.

Agenda of Meeting :- Guidelines regarding maintenance of discipline during Youth Festival.

Present Members :-

- Mrs. Sonia Devi
- Dr. Narpinder Kaur
- Mrs. Pooja (CS)
- Mrs. Navjit Kaur
- Mrs. Gurnan Devi
- Mrs. Steward Kaur

Minutes of the meeting :-

In this meeting, Principal Mam instructed the Committee members regarding the maintenance of discipline during youth festival which will be held from 16 to 19 Oct. 2022. Mam also advised to make a new 'buddy group' of students who take care the overall discipline in the campus. Each buddy will have to provide badge for their identity.

Kaushal
(Principal)