YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Dasmesh Girls College, Chak Alla Baksh,G.T.Road, Mukerian

- Name of the Head of the institution

  Dr. Karamjeet Kaur

- Designation

  Principal

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  9465137136

- Mobile no

  9417218653

- Registered e-mail

  dgc_chakallabaksh17@rediffmail.com

- Alternate e-mail

  dgc_iqac@rediffmail.com

- Address

  Dasmesh Girls College,Chak AllaBaksh,Mukerian

- City/Town

  Mukerian

- State/UT

  Punjab

- Pin Code

  144211

2.Institutional status

- Affiliated /Constituent

  Affiliated

- Type of Institution

  Women

- Location

  Semi-Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Panjab University, Chandigarh**

- Name of the IQAC Coordinator   **Dr. Meetu (Chief Coordinator), Dr. Maninder Kaur (Coordinator)**

- Phone No.   **9465137136**

- Alternate phone No.   **9465927706**

- Mobile   **6280012432**

- IQAC e-mail address   **dgc_iqac@rediffmail.com**

- Alternate Email address   **dgc_chakallabaksh17@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://dgcmukerian1.org/wp-content/uploads/2024/12/AQAR-2022-23.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://dgcmukerian1.org/popup/academic-calendar/23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.18**	**2016**	**19/01/2016**	**18/01/2021**

6.Date of Establishment of IQAC   **22/01/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
-	-	-	-	-

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of   View File

IQAC

9.No. of IQAC meetings held during the year   5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Successfully organized convocation *Addition of Reference Books and Computers in Library. *Holding Programmes for Environment Awareness through SAP(Swachtha Action Plan) * Encourage the students to participate in the College, University, State and National level cultural and sports events. *Successfully Organised District Level Yuvak Mela.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct various Audits like Academic & Administrative Audit, Infrastructure & Energy Environment and Green Audit	Conducted AAA to overcome & rectify the drawbacks taken.
To encourage Certificate Programs in Campus	College has registered under Jagat Guru Nanak Open State Uninversity, Patiala.In this College has introduced three 6 Months Certificate Programs: 1)Certificate Program in Computer Applications 2)Certificate Program in Effective Business and Social Communication 3)Certificate Program in Science of Happiness at Workplace.
Feedback Analysis from Various Stakeholders	IQAC has been periodically involved in obtaining and analyzing the feedback from various stakeholders like Students, Parents, Alumni, Teachers and Employers Etc. and Immediate implementations of the suggestions were carried out.
Planned Convocation	IQAC organised 3rd Convocation on 16th November,2023. Dr. Jagat Bhushan (The Controller of Examinations,P.U,Chd.) has graced the occasion with his presence.
Significant Increase the Number and Quality of Publications by organizing Seminars /FDPs on Research Methodology ,writing papers etc.	Increase in the number and quality of Workshops and Extensions lectures were planned Activities like Celebrating Legends of India by EBSB,Extension Lecture on "Human Rights:In Indian Perspective" by Department of Political Science,AIDS Awareness Day,NSS Day,Swachtha Pledge,Scholarship Awareness Day by Scholarhship

	Committee,Awareness Lecture on Career Advancement Strategies for Women by Career Development Cell,Go Green Campaigns under SAP,Exhibition on "Use of Waste Flowers"by Department of Economics,One day Workshop in TIE and DYE by Department of Fashion Desg.,Dept. of Botany and Zoology celebrated "World Food Day",Exhibitions on Diwali by NSS Unit.Extension Lecture on "Meri Maati Mera Desh" by Red Ribbon Club,Department of Computer Science Organised an "Expert talk" and "YouTube live streaming of Hon'ble Prime Minister Mr. Narendra Modi address on – India's Techade chips for Viksit Bharat.Activties like "Fresh Minds" and "How to use Google Drive Effectively" has been arranged for students and Teaching Faculty by the IT department.
More Medicinal Plants In Botanical Garden	Plants like Insulin, Mentha,Oscimum Azardirachta Indica, Emblica officinalis, Cinnamon,Elattaria sp.,Spilanthus, Murraya koenigii, Asparagus sp, Bryophyllum sp, Moringa oleifera and lemongrass have been added in the Botanical Garden.
To Oraganise ICSSR Sponsered seminar	Department of History Organised ICSSR Sponsered Seminar dated 9 March 2023

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Sri Guru Gobind Singh Educational Charitable Trust	10/12/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Year	Date of Submission
2023-2024	27/12/2024

15.Multidisciplinary / interdisciplinary

In order to develop the all-round capacities of the students -intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college implemented multidisciplinary subjects as per the National Educational Policy 2020. Being an affiliated college of the Panjab University, Chandigarh, our curriculum is designed by the parent university as per the UGC guidelines. As and when Panjab University releases guidelines and curriculums regarding NEP, the college will abide by it. The college has offered certificates/Add On courses/Short Term Courses. of interdisciplinary nature in current academic session 2023-24.The college ensures that each programme will achieve its goal.NEP related seminars and workshops are also organized to orient students as well as the staff. The institution involved students in SAARTHI scheme under the NEP. Staff members are also provided opportunities to attend similar training, and seminars organized by other institutes.

16.Academic bank of credits (ABC):

The institution is affiliated with the Panjab University for the implementation of ABC to enable our students avail the benefit of multiple entries and exit during the chosen programme. ABC will also enable students to acquire credits through National eLearning portals, such as SWAYAM, NPTEL. The institute shall abide by the guidelines and academic program structures prepared by the affiliating university in this regard. The institution promotes soft skill development of students through various establishments like the Institutional Innovation Council (IIC). The Institution is already conducting the skill courses as designed by affiliating university in various programs. Also,

under the Self help groups program for student in skill courses, the college has already been running courses such as Fine Arts, BSc. Fashion designing, BBA, BCA, Music, Various Add-on Courses etc.

17.Skill development:

Keeping in Consideration the importance of Skill,The College has Registered Under Jagat Guru Nanak Open State University,Patiala in the Session 2023-24 and introduced Three 6-Month Certificate Programs named as a) Certificate Program in Computer Applications b) Certificate Program in Effective Business and Social Communication c)Certificate Program in Science of Happiness at Workplace. Total 36 Students have enrolled for these programs from the campus.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute also strives to provide holistic multidisciplinary education to empower our youth with the skills rooted in Indian cultural values. In order to promote the local language, art and culture, it is the regular practice at institute that all NSS activities conducted in adopted villages are executed in local Punjabi language. College organized Youth Festival at Zonal and district level in the campus. Our students are actively participating in various cultural events with in college and university level also. Our college magazine is published in different languages namely English, Hindi and Punjabi. The College is successfully running PG in Hindi and Punjabi to promote languages. Ek Bharat Shreshtha Bharat committee in the college has a vital role in the integration of Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) aims to bring about uniformity in the syllabus for all programs. A variety of approaches to the teaching learning process like lectures, seminars, tutorials/workshops/practical and project-based learning fieldwork, technology- enabled learning internships and research work is suggested. The student learning outcome should be defined in terms of knowledge, skills, understanding of values and employability. This institution, being under Panjab University,Chd.,follows the guidelines as and when directed by Authority. The College also makes an effort to understand that the pursuit of knowledge is a life-long activity and to acquire a positive attitude and other qualities which will lead students to

a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes for the students.

20.Distance education/online education:

The whole college campus is Wi-Fi enabled and College installed LCD/ Projectors in some classroom to avoid any obstacle in online education. Students has completed online courses from SWAYAM portal. The faculty members also Constantly upgrading themselves for Blended Mode of Teaching by getting trained for using various MOOCs and other online platform for online teaching learning through FDP. Various programs, meetings, seminars/Webinars for students and staff were also organized by institute via online platform.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**18**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1184**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**593**

File Description	Documents
Data Template	[View File](#)

2.3	**431**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**54**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**54**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**46 and 2**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**16068608.3**
4.3 Total number of computers on campus for academic purposes	**91**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has developed effective machinery for curriculum delivery under the Curriculum given by Panjab University, Chandigarh. At the beginning of each academic session, faculty from each department convenes to allocate syllabus content for the

term, and create teaching modules for the session. At the start of each academic year, each faculty acquaints students with the study plan and reading lists for their respective courses.

They not only recommend textbooks and reference materials but also provide notes as needed. Approximately eighty percent of the syllabus is covered before the commencement of in-house tests in each semester, with the remaining content covered after these tests and before the final exams. The answer scripts of house tests are shared with the students so that they come to know about their weaknesses.

In addition to this, the college offers infrastructure to support the use of ICT enabled teaching learning method ,Need based survey programs, Field Works, Industrial trips and Educations excursions are carried by the departments, Use of Scientific Methods and Charts for Effective Lecture Delivery to make curriculum delivery engaging and interesting for students. Furthermore, students are introduced to books, e-journals, and online resources available through the NPTEL portal and the library.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://dgcmukerian1.org/time-table/ https://dgcmukerian1.org/prospectus/ https://puchd.ac.in/syllabus.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college abides by the academic calendar of the affiliating university in letter and spirit for examination, assessment and evaluation, sports trials and youth festivals. The college also prepares comprehensive academic calendar comprising relevant academic information and important days. For the conduct of Continuous Internal Evaluation (CIE), it ensures that in the odd semester, the Mid-Semester Examination is conducted either in the end of September or in the beginning of October. In the even semester, the examination is conducted usually in March.

Besides, information about the evaluation, the academic calendar also carries information regarding general orientation programme, admissions, section formation, change of subject dates,

scholarship application dates, talent hunt, Teej identification of slow learners by the teachers, formation of mentoring groups, NCC and NSS induction dates, planning of co-curricular activities by the societies and clubs, installation of various student bodies like Student Council, Discipline Committee And Celebration Of Days Of National And International Importance, Sports Day, Youth Festival, Annual Convocation, Annual Awards Day, Farewell Parties For The Ug And Pg Classes Etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dgcmukerian1.org/popup/academic-calendar/23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

137

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitization

Numbers of programs are conducted for women and girl students such as Preparation of different Dance Competitions at Zonal Level competition,blood Donation and hemoglobin check up camps .The College has organized Extension lectures and seminars to create

awareness about Gender issues like health and to promote gender equity by Women Development Cell and Internal Complaint Committee for Sexual Harassment for Women.

Environmental and sustainability

SAP and NSS Committee promotes environmental protection through tree plantation and other sustainable development programs. N.S.S organizes various environment related programs including tree plantation, village cleanliness, digging of soak peats, plastic free drive etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability.

Human Values and Professional Ethics

The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under Different Committees help to inculcate human values among students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs,Voter's awareness program, Road safety Campaign etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

158

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://dgcmukerian1.org/feedback-forms/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://dgcmukerian1.org/feedback-forms/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1184

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

307

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College conduct "student orientation" programmei..students are introduced with teaching-learning and evaluation program, college discipline, various academic and other schemes along with

development and achievements of the college students support services. As early as possible, we identify slow and advanced learners amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year performance, From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners.

Following activities are done by teachers for students: Slow learners, Remedial Coaching, Extra notes, Group discussions, Internal examination process, Encouragement in NSS, Sports, and Academic activities, Extra library books. Advance learners: Advance notes, Seminar sessions, Participative learning sessions i.e women Day and Teachers Day, Experimental learning sessions i.e., Industrial Tour and educational trips, Projects, Assessments, Group discussion sessions , Internet facility and Advance questions papers. In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/examination-andevaluation- process/ https://dgcmukerian1.o rg/workshops-seminar-extension-lectures/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1184	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include

Lecture Method, Interactive Method, Project-based Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning more interesting. The department like Fashion Designing, Fine Arts and Music conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their innovative skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students.Invited talks are also organized by each department of the college from time to time in order to involve the students in activities that help to exhibit and sharpen their talents.

The internal assessments are systematically planned so as to encourage the students to work independently. Written assignments are required to be submitted by students and these need to be done individually so as to enhance confidence and develop writing skills. The students are encouraged to present their assignments in order to help them overcome stage fear and develop oratory skills.

Participatory Learning Methods

- Seminar

- Home Assignments and Presentations

- Group discussions

- Survey method

- Project work

- Internship

- Experiential learning

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://dgcmukerian1.org/workshops-seminar-extension-lectures/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Computer labs are ICT enabled with projectors installed and the campus is enabled with high-speed WI-FI connection. The following are some of the methods employed by the college in the process:

• Competitions on Power Point Presentations are held in order to make the students savvy in ICT tools.

• Institution Innovation Cell provides a platform to the innovative thinkers to think out of the box by organizing different lectures on Entrepreneurship and motivational talks.

• Fully equipped Computer Labs, ICT Labs, Language Lab, Science Labs, Fashion Designing Labs, Fine Arts Lab. provide an opportunity to the students to familiarize themselves with the actual working environment. Students of commerce and management also do internship with banks to gain hands-on experience and to make themselves professionally ready.

• Use of ICT and E-resources by students is encouraged in Library.

• Different Workshops are organized by the Department of Visual and Performing Arts to give the students a peep into the recent trends of their subjects.

• Project work is assigned in all practical subjects to encourage teamwork and participative learning.

Special lectures/seminars/extension lectures are organized online as well as offline to encourage and motivate the students to join new career options

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File]
Circulars pertaining to assigning mentors to mentees	[View File]
Mentor/mentee ratio	[View File]

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]
Any additional information	[View File]
List of the faculty members authenticated by the Head of HEI	[View File]

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	[View File]
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File]

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

370

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated to the students well in time through Prospectus as well as announcements in the classrooms and morning assembly. The principal hold meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed through various evaluation processes at the college level.

Mechanism for Internal assessment is based on the following:

• Assignments and class test: Evaluated tests and assignments are made available to the students to make them aware about their marks. The students who are regular in submitting their assignments benefit by scoring better than their peers.

• Attendance: Attendance is uploaded daily on the College absentee register. This measure helps to keep track of how students are going to score in the final assessment.

• House exams: The marks of House Exams are shown in the classrooms and each student can ask about its performance. Record of obtained mark is written in Result House Test register.

• Extracurricular activities: Internal Assessment is also based on student's participation in various activities like Sports, NCC, NSS, and Youth Festival etc.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://dgcmukerian1.org/examination-and-evaluation-process/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has transparent and robust evaluation process in terms of frequency and variety. House examinations are conducted regularly as per the schedule given in Academic Calendar. The performance of the students is communicated to them. Evaluation of House exams answer books is done by the course handling faculty members within the stipulated time as given by the Examination Committee. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

The evaluated answer books of House exams are distributed to the students for their verification. In case of any discrepancy in the totaling or any doubt in the mind of the student is immediately redressed by the concerned teacher. Reexaminations are also scheduled for absent student if they have valid reason of their absentee. Parents are informed telephonically about their ward's performance. Students are counseled by the faculty, remedial classes are conducted for students who have failed in the examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://dgcmukerian1.org/examination-and-evaluation-process/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (POs) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines. While formulating POs, the College considered academic excellence, , scope of extension activities, human values, livelihood generation, and recent trends in the job markets. The suggestions

of the alumni and other stakeholders were also taken into account. The students were enlightened with the POs pattern through the College Website and orientation by the concerned course teachers. The Programme Specific Outcomes (PSO) are designed by the concerned Departments with their respective vision, mission and scope of the programme. The Course Outcomes (COs) are formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels.While addressing the students, the HODs create awareness on POs, PSOs and COs.

The faculty members, class teachers, mentors, also inform the students and create awareness and emphasize the need to attain the outcomes.After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified hereunder.

- Website
- Curriculum
- Class rooms
- Department Notice Boards
- Laboratories
- Faculty meetings
- Alumni meets
- Library

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dgcmukerian1.org/program-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. Some of the key indicators of measuring attainment are:

1. End Semester University Examination: Being a affiliated college of Panjab University, our studentsare required to take

examinations as per the semester.

2. Internal Assessment: The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

3. Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical files.

4. Result Analysis: At the end of each semester, result analysis of each course is carried out.

5. Internships and Placements: Students are encouraged to take up internships, projects, etc. The Placement Cell of the college helps the students provides ample opportunities to get placed in esteemed companies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dgcmukerian1.org/wp-content/uploads/2024/12/annual-report-2023-24.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

431

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://dgcmukerian1.org/our-toppers/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dgcmukerian1.org/popup/student-survey-converted-1_1_.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`42000`

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	*View File*
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`00`

File Description	Documents
Any additional information	*View File*
Institutional data in prescribed format	*View File*

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Session : 2023-24

- **The College librarian organized Induction Programme for each class of college so that students could easily assess the library resources.**
- **Deptt of History organized a National seminar under the agies of ICSSR, P.U. Chandigarh.**
- **RNI Process completed for Vision: An International Multidisciplinary Journal of Humanities & Management.**

INDIAN KNOWLEDGE SYSTEM (IKS):

- **College participated in Nature Fest 2023-24 held at Hoshiarpur with full enthusiasm on 4th March 2024. In this fest, Bhand, Folk Orchestra, Folk song and Giddha teams performed there to enlighten the audience.**
- **The Research Development Cell of Dasmesh Girls College, Mukerian has organised an INTERNATIONAL SEMINAR On the theme "Punjab, Punjabi Ate Punjabiyat" under the agies of Jagat Punjabi Sabha, Canada, on 5th March, 2024.**
- **Research Development Cell of the college organized One Day workshop On NEP 2020.**
- **Two days district Level Youth Festival organized by Youth Welfare Service, District Hoshiarpur, Government of Punjab in Dasmesh Girls College on 11 Jan and 12 Jan 2024 in which different events were organized.**

The students of P.G. Department of Commerce& Management of DASMESH GIRLS COLLEGE, MUKERIAN has been participated in regional seminar titled "Sustainable Innovation: Researching for a Better

Future"hosted at Pt. Mohan Lal S.D. College for Women, Dinanagaron April 29, 2024

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	• https://dgcmukerian1.org/library/ • https://dgcmukerian1.org/department-of-history/ • https://dgcmukerian1.org/research-committee/ • https://dgcmukerian1.org/youth-festival/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	[NIL](#)
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Session 2023-24

- Short term course oraginised on Music, computer science, fine Arts, Fashion Designing, Business & commerce, Health and Fitness for girls without any payment.
- NCC unit Participated in Republic Day Celebration on 26th January 2024 held at Arya School, Mukerian.
- NCC Unit participated in Independence Day Celebrations on 15th August,2023 held at Arya School,Mukerian.
- Special cleanliness drive in adopted village Khanpur by NSS students. The cleanliness drive aims to promote a healthier environment by encouraging community participation in waste management and hygiene practices. Through collective

- **efforts, we can foster a cleaner, greener space for everyone.**
- **Cleanliness and Tree Plantation in Khanpur Village by NSS. Tree plantations instill a sense of responsibility and environmental stewardship in students, encouraging them to care for nature. Participating in such initiatives fosters teamwork and collaboration, enhancing social skills and community involvement. Additionally, students gain practical knowledge about ecology and the importance of sustainability.**
- **Students of Fashion Designing participated in Fashion Show Merakhi at RRMK Arya Mahila Mahavidlya,Pathankot. Fashion shows provide students with a creative outlet to express their individuality and style. They foster teamwork and collaboration, as students work together on designs and presentations. Additionally, these events build confidence and enhance public speaking skills, essential for personal and professional growth.**

File Description	Documents
Paste link for additional information	• https://dgcmukerian1.org/department-of-music/ • https://dgcmukerian1.org/nss/ • https://dgcmukerian1.org/department-of-fashion-designing/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1074

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dasmesh Girls College, Chak Alla Baksh, Mukerian, is a self-financed institution work under the able counselling and management of Sri Guru Gobind Singh Educational Trust. The College offers different facilities of physical infrastructure for teaching learning activities.

- **College has 46 well-furnished classrooms for conduction theory classes and 20 Labs and one incubation center. Whole campus of the college has connected with Wi-Fi.**
- **The college has ICT enabled Multipurpose Hall and conference room for conducting seminars, workshops, extension lectures and staff meeting.**

- The IQAC Room, Sports Room, NSS Room, Examination Room, and department wise staff rooms are available in the college.
- To develop and enhance the scientific temperament among students the college has setup well equipped Chemistry, Physics, Botany, Zoology, Psychology, Math Lab, Language Lab, ICT Lab under the lab attendant to perform their practical knowledge. All labs, its equipment's tools devices, gadgets, apparatus, gears and appliances are maintained by lab attendant for its maximum utilization.
- To develop the reading habits among students a well-equipped and well-maintained Wi-Fi library is available for the students. In the Library, Library management software (Bibliosoft), bar code technology, E-resources are available for the library users.
- College also provides transport facilities to the students residing in rural areas and faculty house also available for the distance faculty.
- In addition, college have Vermi Compost Pit, 5 LCD, clean drinking water with R-O system, Visitor Room, Health Centre, Record Room, RRR etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://dgcmukerian1.org/infrastructure-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Student Development and Campus Facilities

The institution is dedicated to the holistic development of its students, offering a wide range of cultural activities, sports, and games on campus. Modern indoor and outdoor sports facilities include two spacious playgrounds equipped for athletics, badminton, volleyball, kho-kho, gatka, karate, and other cultural events. The annual Athletic Meet stands out as a major celebration, fostering enthusiasm and camaraderie among students.

To encourage participation in inter-college and intra-college competitions, the college appoints specialized coaches for various games and provides athletes with smart tracksuits and healthy refreshments. A well-equipped indoor and outdoor gymnasium is also available to promote physical strength and fitness.

The college features an open-air stage where cultural and academic events such as the Annual Function, Youth Festival, Talent Hunt competitions, Environmental Day celebrations, farewells, and departmental programs are organized.

Accessibility is a priority, with ramps integrated into the building design alongside stairs. Classes for specially-abled students are arranged on the ground floor, and dedicated toilets are provided to ensure their comfort and convenience. By offering a blend of modern facilities and inclusive infrastructure, the institution fosters an environment conducive to both personal growth and academic excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgcmukerian1.org/academic-cultural-religious-activities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dgcmukerian1.org/infrastructure-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

573871

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: Bibliosoft**
- **Nature of automation (fully or partially): Fully**
- **Version : 3.00.001**
- **Year of Automation: 2013**

The library has developed its own collection databases using specialized software and is fully computerized, featuring a barcode-based system for issuing and returning books. A manual process is also available when necessary. The Online Public Access Catalogue (OPAC) allows students and faculty to search for books by title, author, subject, and more, ensuring efficient access to resources and widespread usage across the institution.

E-Resources- The library is a member of the Delnet and N-List consortia under INFLIBNET, providing access to more than 11,000 e-journals and 2 million e-books for students and faculty members. Access to N-List resources is managed through individual login credentials. Additionally, a reprographics facility is available for both students and faculty.

Library Automation- In terms of library automation, the active book collection is continuously updated in the software database, ensuring real-time accuracy. The OPAC system enhances the accessibility of these resources. The library is equipped with eight computers: one dedicated to the server, one for book circulation, and six for student use. A barcode scanner is also in place to streamline operations, ensuring the library meets the academic and research needs of its users effectively.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://dgcmukerian1.org/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

157177

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

81

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution conducts an annual review of its IT infrastructure at the start of each academic year, incorporating feedback from department heads, lab technicians, and the System Administrator. The review evaluates course requirements, the computer-to-student ratio, equipment condition, budget constraints, and student grievances to determine the need for replacement, upgradation, or addition of resources.

To ensure optimal utilization of technology, faculty members are trained through workshops and awareness programs. Qualified lab technicians and system administrators oversee the infrastructure, ensuring its effective use and maintenance. Regular maintenance of hardware, software, and peripherals is performed, and Internet bandwidth is periodically upgraded based on institutional needs.

The institution has 91 computers, with 79 allocated to students and the rest for departmental and administrative purposes. It uses a high-speed FIBRE_PREMIUM_PLUS Wi-Fi plan and BSNL as its ISP, known for reliability and fault tolerance. Additionally, a 20 Mbps leased-line Internet connection enriches student and staff academic activities, with total bandwidth exceeding 50 Mbps.

Computer labs are equipped with air-conditioning, power backup, and CCTV surveillance. Licensed software, including Adobe Photoshop, Oracle, and programming language compilers are available to meet academic and research requirements. The infrastructure supports a robust and secure learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.dgcmukerian1.org

4.3.2 - Number of Computers

91

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15477487.3

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution ensures the continuous upgrade and maintenance of its diverse facilities through established policies and processes. State-of-the-art infrastructure and equipment are available in various laboratories, including Chemistry, Physics, Botany, and

Zoology. Lab attendants maintain detailed records of equipment and apparatus in registers. To enhance learning, methods such as model and chart making, demonstrations using photographs, and video clips are adopted for better conceptual understanding.

The library is equipped with the latest books, journals, magazines, e-books, and e-journals through memberships in Delnet and N-List, ensuring comprehensive access to academic resources. Physical fitness and sports are promoted through an indoor and outdoor gymnasium, a playground, and sports equipment. An instructor is appointed to train students for various competitions.

All institutional operations are computerized, with regular maintenance of hardware and software to ensure smooth functioning. The college has multiple committees to oversee academic and physical progress.

Accessibility is prioritized with ramps and ground-floor classrooms for specially-abled students. For easier access the reading room is located in the Mata Sundri Block on the ground floor . Through consistent upgrades and support for academics, co-curricular activities, and sports, the institution demonstrates steady and inclusive development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://dgcmukerian1.org/infrastructure-2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

58

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

284

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://dgcmukerian1.org/nss/ https://dgcmukerian1.org/activities-of-iqac/ https://dgcmukerian1.org/physical-education/ https://dgcmukerian1.org/department-of-music/ https://dgcmukerian1.org/iic-dgc/ https://dgcmukerian1.org/unnat-bharat-abhiyan/ https://dgcmukerian1.org/department-of-commerce-mgt/ https://dgcmukerian1.org/department-of-hindi/ https://dgcmukerian1.org/department-of-fashion-designing/ https://dgcmukerian1.org/workshops-seminar-extension-lectures/ https://dgcmukerian1.org/department-of-computer-science/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

285

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

285

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for	**A. All of the above**

submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

97

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institute works to help students develop holistically. It supports the wellbeing of the community and the spirit of education. The Students' Council is chosen to speak for the student body because of this. Since students are the most significant stakeholders in education, the Student Council was established to guarantee management democratization and their active involvement in decision-making through ongoing communication between the student body and the college administration. Every class at our college has a representative from the student council. The Head Girl, Vice Head Girl, Class Representatives, and Vice Class Representatives make up the Student Council. Students are urged to create action plans for planning the institution's many events and to instill democratic values into its operations. The Student Council oversees a number of events and Farewell parties to help students improve their administrative and organizational abilities. Student Council also maintains discipline, cleanliness, hospitality in the college. It is the responsibility of the Council to ensure that all events, activities and interactions on campus are conducted in a manner acceptable to the culture and norms of the College. The students of the college are also members of various units, clubs & committees of the college such as SAP, NSS, NCC, Red Ribbon, Eco-Club, UBA, EBSB,Youth Welfare, IT Club etc. Council assists all clubs and committees on campus with their functioning and conducting of various other activities.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. The college has an Alumni association. Institute takes Alumni Feedback to improve the functioning and services of the organization. Convocation cum Alumni meet is organized in the Institute to network and collaborate with the Alumni. Our alumni association works as partners to bridge the gap between the industry and academics. Alumni also support in placement and continue to bring a good name to the organization. The college also has an online group on Whatsapp, where alumni of the institute stay connected with the institute. During current session 2023-24 Alumni Meet was conducted on 16th November 2023. Information of the meeting was shared through WhatsApp groups for Alumni Meet. The meeting started at 11 AM in multipurpose hall alumni for asked to mention their present status, as well as suggestions for the betterment of institution. Alumni were welcomed by Dr. Reena Kumari as a member of alumni committee. The meeting was conducted by Mrs Anu Thakur member alumni committee with the blessings and direction of Principal Dr. Karamjit Kaur. Alumni association was formed with unanimous consent. Water cooler donated by one of our well placed alumni Amandeep Kaur is installed in the Mata Sundri Block. Some financial help was also provided by alumni and new desks are purchased with the funds. As per the suggestions of Alumni Eco club has been registered under Panjab University, Chandigarh.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

With the purpose of emancipating women and also to educate them,Sri Guru Gobind Singh Educational Charitable Trust (Regd.), Chak Alla Baksh, Mukerian founded an institution, Dasmesh Girls College, Chak Alla Baksh, Mukerian, in the year 2001.

The vision of the institution is:

- To impart value-based education to the students
- To contribute toward the upliftment of the poor and down-trodden of the area by educating the women folk.
- To sensitize students regarding issues of contemporary relevance and guide them to emerge as responsible citizens of society.
- To maintain phenomenal academic standards through effective teaching.
- To engange in the promotion and revival of Indian tradition, culture, heritage and spiritual philosophy.

The institution endeavor to maintain an open and interactive environment to the accomplish its mission.

The mission of the college is:

- To broaden horizon and enrich life of the women.
- To develop cultural sensitivity and global understanding

among students.
- To make women competent professionals in the today's competitive work culture.
- To be in the forefront of Nation building.
- To inculcate discipline and culture in coming generations.
- To enhance employability through innovative methods.
- To inspire the students to imbibe the virtues of hard work, perseverance and to develop a positive attitude.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The primary governing and funding agency of the institution is Sri Guru Gobind Singh Educational Charitable Trust(Regd.), that appoints the Principal following the set guidelines of Panjab University, Chandigarh. Although, the Principal is the sole authority of the institution,but all the members of staff play significant roles to participate in the decision making process of the college. Heads of the Departments are given liberty to take important decisions regarding their respective departmental activities. For the various programs to be conducted by the institute all the staff members meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. The college follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics,administration and extra-curricular activities. This is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies/ Cells/ Clubs which includes the IQAC, the Advisory Committee, Admission Committee, Feedback Committee, SAP Committee, Academic Council, Student Council, Time Table Committee, Research and Development Cell, Women Development Cell, Activities Cell, Red Ribbon Club, Eco Club etc.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/clubs-and-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: As per Norms of Panjab University, Chandigarh. Teaching and Learning: In order to enhance the teaching learning process, regular meetings of academic council, HODs and staff are conducted. Regular group discussions, declamation, quiz competitions etc. contribute towards the holistic development of the students. Examination and Evaluation: The College abides by the norms of Panjab University, Chandigarh with regards to semester examination. These include internal assessment, theory, practical, viva voice and project work. Research and Development: Institute follows innovative practices to support Research Development Activities. Duty Leaves are given by the Institution to the respective faculty members to attend seminars/conferences/GOC/RC/Workshops/FDP's etc. Human Resource Management: IQAC of the college help and motivate different departments to organize workshops, webinars and FDP's to offer a welcome change from the monotonous routine and act as a platform to learn and develop their capabilities in an interesting way. Admission of Students: Admissions are done on the basis of norms laid down by the Panjab University, Chandigarh.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dgcmukerian1.org/strategic-plan-and-deployment/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Local Managing Committee:The college is managed by the Local

Management Committee named Sri Guru Gobind Singh Educational Charitable Trust (Regd.) which is registered under Societies Registration Act (XXI of 1860) and is amended by Punjab Amendment Act 1957 and having 10 Committee members. The Management prepares annual budget, discuss the academic progress of the college, and give suggestions for the upgradation of teaching-learning process. Principal and College Administrative Committees: Principal as the head of the institution pays special attention for smooth functioning of administrative and academic activates. Staff Council: Meetings are held time to time every semester for the effective planning and implementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities. Student Council: In Student Council Head Girl, Vice Head Girl, CRs and VCRs are appointed every year andregularmeetings are held to address the student related issues. Anti-Ragging CumGrievance Redressal Cell, Equal Opportunity Cell and Internal Complaints Committee for Sexual Harassment: The objective of these committees is to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances if any. Appointments and Service Rules: The college follows appointment and service rules of Panjab University, Chandigarh.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/about-us/
Link to Organogram of the institution webpage	https://dgcmukerian1.org/about-us/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff 1. Leaves- Casual leaves, Duty leave, Maternity leave, Compensatory leave, Study leave to complete research work are granted by the institution. 2. Employee Provident Fund- Employees are covered under EPF schemes. 3. Group Insurance Scheme- GIS is available to all the faculty members. 4. Ward Concession- The College provides the concession to the wards of faculty members. 5. Free Bus Service- The College provides free bus service to the faculty members. 6. Medical Reimbursement- Medical reimbursements are given to the teaching staff. 7. Shagun Scheme- College provides Shagun to employees on their family functions. 8. Free Uniform- Free uniform is provided to all staff members. For Non-Teaching Staff 1. Group Insurance Scheme- GIS is also available to all the Non-Teaching staff of the College. 2. Employee Provident fund- All the Non-Teaching staff covered under the EPF scheme. 3. Free Uniform- Free uniform along with stitching cost is provided to the sub staff members. 4. Ward Concession- The college provides fee concession to the wards of the sub staff members. 5. Medical Reimbursement- Medical facility is also provided to the employees for on duty miss happening. 6. Shagun Scheme- College Provides Shagun to employees on their family functions. 7. Refreshment Scheme- College Provides two times tea to employees in working hours.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/staff-welfare-measures-2/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the provisions of the UGC regulations submission of Annual Performance Assessment Report (APAR) is mandatory for academic staff. Staff members may offer themselves for assessment for promotion, if they fulfill the minimum API scores indicated in the appropriate API system by submitting an application and the required Performance Based Appraisal System (PBAS)performa (old or revised, as may be applicable time to time by the UGC) as per the UGC CareerAdvancement Scheme guidelines. The performance appraisal system of teaching staff follows the guidelines of Panjab University,Chandigarh. For this purpose, the college has adopted a three pronged system including:

1. Self-Assessment Forms 2. API Score Teachers fill their Self-Assessment Performa on the basis of following points:

- Teachers' Personal Profile.
- Innovation in teaching learning methodologies.
- Participation in co-curricular activities.
- Participation in seminars, workshops and conferences.
- Participation in Orientation/Induction Programmes/Refresher Courses etc.
- Research Papers.
- Examination duties performed.
- Contribution to various committees of the College.
- National/International Awards.
- Invited as a Resource Person.

Performance appraisal system for Non-Teaching Staff: Self-Assessment form Issued to Non-Teaching Staff also to evaluate their annual performance.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/staff-welfare-measures-2/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response: The College follows a steady and consistent system of auditing. Audit is an exercise to ensure that all procedures designed for making the payments are duly followed keeping in view the guidelines issued by the competent authorities. Ledger accounts, Cash Book and Trail Balance sheets are prepared to manage the finance. The scope of the internal audit programme encompassed working of various compliance under appropriate laws and rules and regulations framed under the sufficient systems and procedures are in place for adherence of institutional policies, physical verification of assets, proper books of accounts, vouchers along with supporting documents are maintained, confirmation of balances from debtors, creditors and other parties are obtained periodically at the year end. For External auditing, there is a CA appointed to do the required handling regarding financial management and resource mobilization. The institute also ensures timely submission of audited utilization certificate to various funding agencies. A report is submitted to the Principal from the audit section after complete verification. This audit process is carried out by the professionally qualified and competent chartered accountant. For every account transaction, the account section of the institution properly maintains the cash books, ledgers. After careful verification, each bill is passed.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`0.52`

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution has a transparent and well planned financial management system. The funds are mobilized by the Institute through fees (tuition, transportation etc.) by the students who are admitted as per regulations governed by Panjab University Chandigarh. The other sources of funds are through the internal revenue that is the bank interest. A report of sanctioned budget and actual expenses are periodically maintained according to the guidelines specified by the Management and Principal. Funds are provided to meet the infrastructure requirement of the institution while starting new programmes. The extracurricular activities of the students are a major concern and adequate funds provide for Sports and Cultural Activities. Employee Provident fund, and Employee State Insurance benefits are provided to the staff members.

Funds of the college are also utilized for : - Community Service

- Purchase of Books, Stationary and Apparatus - Sports - Youth Festival - Salary of Employees. -Seminars, Workshops, Lectures, Conferences and other Events organized by the College. -For Making Campus Eco-Friendly. -Improving the Campus Building -Infrastructure Including IT, Library and Laboratories. -Electricity, Water, Internet, Website and Telephone Bills. -Honorarium to the Resource Persons. Only authorized persons by management can operate the financial transactions with permission of the Principal.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. The IQAC has regularly convened meetings; it has submitted the AQARs in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit. IQAC has been promoting the quality culture in overall activities of the college. It was very clear fact that if we want the outcome based education then the quality of teachers should be upgraded. For this our institute organized various seminars, webinars, extension lectures, workshops, FDP's like one week FDP organized every year by well known personalities from education sector for the Quality Enhancement of the faculty . Therefore, every year, in the initial meetings, IQAC takes review of the status of the teachers' research work and performance such as Ph.D. research publication, FDP's, Seminar participation and organization etc. The positive motivation from quality strategy of IQAC encouraged majority of the teachers to register for the Ph.D. and submit more and more research proposals to the various funding agencies.

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/atr/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response: Various Practices under Quality Assurance Strategies Practice 1-Structured Feedback System Practice Curriculum Feedback is taken from: 1. Teachers: Teachers Feedback is obtainedfrom the faculty members in our college and properly analyzed on curriculum and other facilities. 2. Student: Student feedback on teaching staff is received after every academic session. After a careful analysis of received feedback, it is communicated to the teachers, that helps them to make improvement in their teaching skills. 3. Alumni: The college has a strong and healthy association with the old students. Alumni meetings arranged every year in the college campus to maintain long term association with the pass out students. 4. Employer: Employer feedback received from those employers under whom our students are working. Practice 2 – Audit practices College follows two internal audit practices once in a year. 1. Academic Audit. 2. Administrative Audit The purpose of both academic and administrative audits is to evaluate and ensure the education quality processes. Audit is based on the analysis of the documents supporting different educational and other schemes supporting student and staff growth in following aspects:

- Curricular Aspects
- Academic Programmes
- Teaching, Learning and Evaluation
- Research, Consultancy and Extension
- Infrastructure In College

File Description	Documents
Paste link for additional information	https://dgcmukerian1.org/feedback-forms/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dgcmukerian1.org/wp-content/uploads/2024/12/annual-report-2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has implemented several initiatives to promote gender equity and sensitization, which are reflected through various co-curricular activities such as workshops, seminars, and guest lectures. For example, the Department of Music and Vocal organized a Free Folk Dance Workshop to foster cultural appreciation among female students. The institution also conducted awareness programs on topics including menstrual hygiene, social rights and equal opportunities, gender equality, the psychological impacts of harassmentand career advancement strategies for women in higher education. Additionally, stress-relief activities such as World AIDS Day, World Entrepreneurs' Day, free medical camps, fraud awareness campaigns, career counseling, human rights education, and programs focused on the safety and security of female students and employees are held regularly. Under the guidelines of University and UGC, the institution established various committees, including the Discipline Committee, Anti-Ragging/Grievance Redressal Cell, and Internal Committee for Sexual Harassment of Women, Women's Development Cell, Skill Development Cell, Equal Opportunity Committee, Earn While You Learn Scheme, Business Forum, and Student Welfare Scheme.

Furthermore, the institution has a robust mentoring system to support students' academic, emotional, social, and cognitive growth. Personal counseling is provided at different levels to ensure students receive the necessary guidance and support throughout their journey.

File Description	Documents
Annual gender sensitization action plan	https://dgcmukerian1.org/annual-gender-sensitization-action-plan/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	• https://dgcmukerian1.org/infrastructure-2/ • https://dgcmukerian1.org/code-of-conduct/ • https://dgcmukerian1.org/student-services-centre/ • https://dgcmukerian1.org/anti-ragging-grievance-redressal-cell/ • https://dgcmukerian1.org/internal-committee-for-sexual-harassment-for-women-2/ • https://dgcmukerian1.org/women-development-cell/ • https://dgcmukerian1.org/skill-development-cell/ • https://dgcmukerian1.org/equal-opportunity-committee/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	`C. Any 2 of the above`

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college adheres to the principles of the '3Rs' – Reduce, Reuse, and Recycle – ensuring proper waste disposal to promote health, hygiene, environmental sustainability, and aesthetics on campus.

For Biodegradable Waste, the college has set up two vermin beds, where green waste is mixed with cow dung in a 60:40 ratio. This mixture is recycled into nutrient-rich manure, which is used for gardening purposes on the campus.

For Non-Biodegradable Waste, the college promotes recycling through innovative initiatives such as bottle gardens, Discarded bottles, old tires, oil cans, and paint boxes are repurposed to grow plants, reducing waste and adding to the campus's green spaces. The municipal committee collects the waste daily for proper disposal.

For Hazardous Waste, the college has implemented systems for safe collection and disposal, ensuring solid waste management. Additionally, three sanitary napkin vending machines have been installed in washrooms to promote hygiene, minimize waste, and provide women with easy access to sanitary products.

For Solid Waste Management, separate bins are placed on each floor to segregate wet and dry waste.

Liquid Waste Management includes regular maintenance of taps, drainage, and pipelines, while RO wastewater is repurposed for plant irrigation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	A. Any 4 or all of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to fostering an inclusive environment through various regular initiatives, recognizing that the values students embrace today will ultimately shape their future. On-campus clubs, committees, NSS, and NCC play an active role in promoting this vision. Additionally, the Religious Education Cell organizes moral education exams and Sahaj Path sessions to nurture students' emotional and religious well-being. To further cultivate these values, the college celebrates commemorative days, supported by the management; to not only provide recreation but also to foster a sense of unity and social harmony. Both students and faculty participate in the celebration of cultural and regional festivals such as Teacher's Day, Talent Hunt, Teez Celebration, Orientation, and Farewell events, along with activities like rallies, oaths, and plantings. Other notable observances include Youth Day, Women's Day, Yoga Day, and festivals like Diwali, Holi, and Lohri. These celebrations are designed to build a strong sense of community and inclusiveness, enhancing both personal and collective growth.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college strives to promote unity and harmony among individuals from diverse backgrounds by educating them about ethical values, human responsibilities and their duties as citizens of India. The institution fosters a strong sense of integrity, unity, and national sovereignty through various academic and co-curricular activities. Important days like Constitution Day, National Voter's Day, and Human Rights Day are celebrated to raise awareness and instill these values. A Buddy Group has been formed to inform students about the electoral process, encouraging eligible voters to enroll. Regular awareness talks on topics such as Human Rights, Health and Hygiene, Environmental Conservation, and Road Safety are conducted to address social issues. Students also participate in the Youth and Heritage Festival each year, celebrating India's rich art, literature, culture, and heritage. Mentoring groups meet regularly to nurture discipline and a scientific temperament. Additionally, students are encouraged to join various on-campus clubs, which help to develop practical skills like time management, leadership, and responsibility. A sense of national commitment is further instilled through active participation in initiatives like Swachh Bharat Abhiyan and Unnat Bharat Abhiyan, engaging both staff and students in social and environmental causes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://dgcmukerian1.org/gender-equity-sensitization-activities/
Any other relevant information	https://dgcmukerian1.org/department-of-political-science/ https://dgcmukerian1.org/department-of-economics/ https://dgcmukerian1.org/department-of-punjabi-2/ https://dgcmukerian1.org/department-of-hindi/ https://dgcmukerian1.org/department-of-computer-science/ https://dgcmukerian1.org/nss/ https://dgcmukerian1.org/ncc-detail/ https://dgcmukerian1.org/department-of-education

7.1.10 - The Institution has a prescribed code	A. All of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution takes great pride in celebrating national and international commemorative days, events, and festivals throughout the year, fostering a spirit of unity, patriotism, and cultural appreciation. Key national events such as Constitution Day, National Voter's Day, and Human Rights Day are observed with enthusiasm, promoting awareness among students about their rights, responsibilities, and the democratic values enshrined in the Constitution. Cultural and religious festivals like Diwali, Holi, Lohri, Teacher's Day, Yoga Day,National Science Day and Mathematics Day are celebrated with active participation from both students and staff, enhancing the sense of togetherness and national identity.

International observances like Women's Day, Youth Day, and Environment Day are marked by workshops, talks, and activities that promote social causes, environmental sustainability, and gender equality. The college also organizes events like Talent Hunt, Induction Programmes, and Cultural Fests to encourage creativity, leadership, and community spirit among students. NCC

students particiapted in Independence Day and Republic Day's prade at Arya School, Mukerian. These celebrations create a vibrant campus life, ensuring that students develop a well-rounded understanding of cultural, social, and national issues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice1: Eco- friendly Sustainable Campus

The institution aims to promote green practices, sustainability, and environmental awareness. Initiatives include gifting plants, organizing cycle rallies, and installing sanitary pad vending machines for safe waste disposal. Water conservation practices like rainwater harvesting, reclaimed water for irrigation, and RO wastewater reuse are implemented. Solid waste is segregated and composted. The college has earned awards from MGNCRE and the Municipal Council for its environmental efforts. Challenges include resource constraints, changing mindsets, and faculty time commitments.

Practice 2: Student Centric Cultural Activities

The college promotes student-centric cultural activities to inspire excellence, build confidence, and foster responsibility and mutual respect. These activities enhance leadership, teamwork, and creativity, enriching students' academic experiences. The Youth Welfare Department and Art and Culture Society organize events like Teez and Talent Hunt, showcasing student talents. Annually, over 130 students participate, and the college has won more than 52 prizes at the Zonal Youth Festival. However, challenges include the significant time and resources required from faculty and convincing students, particularly from remote areas, to participate due to transport and financial constraints.

File Description	Documents
Best practices in the Institutional website	https://dgcmukerian1.org/wp-content/uploads/2024/05/Best-Practices-2023-24.pdf
Any other relevant information	https://dgcmukerian1.org/wp-content/uploads/2024/05/Best-Practices-2023-24.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute focuses keenly on the holistic development of students by providing them every opportunity and resources to facilitate their holistic development with a wide range of add-on facilities that go beyond the traditional classroom experience. The institute offers add on Courses that help students to develop various skills to explore the students throughout their educational program which is provided by mentors, experts, professionals, and innovators. Institute also supports for its sports and cultural activities. The institute recognizes that students need platforms to develop their physical, social and cultural skills, Institute provides a range of sports facilities and opportunities for students to participate in various cultural events and activities, like music and dance performances, debate competitions and art exhibitions. To inculcate social skills, the institute also organize, various extension activities. They also develop communication, teamwork, and leadership skills that are essential for success in any field. The extension activities are carefully designed to provide students with meaningful experiences that allow them to apply what they have learned in the classroom to real-world situations. The students undertake activities of spreading social awareness about various burning topics such as female infanticide, women health, Swatch Bharat, tree plantation etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Improving Educational Access: Introduce online and hybrid learning platforms to overcome infrastructure limitations and provide flexible learning options for students in remote areas. Scholarships and financial aid will be established to support economically disadvantaged students.

2. Skill Development and Vocational Training: Offer skill-based programs in areas like digital literacy, entrepreneurship, agriculture, healthcare, and handicrafts to meet local needs and prepare students for diverse career paths. Collaborations with local industries and NGOs will provide hands-on training opportunities.

3. Promoting Entrepreneurship: Establish mentorship programs and incubators to foster entrepreneurial skills, helping students launch businesses that address rural challenges. Workshops on financial literacy, business management, and leadership will be organized to enhance students' entrepreneurial capabilities.

4. Sustainability and Environmental Initiatives: Promote eco-friendly practices such as organic farming, waste management, and water conservation, with students actively participating in these initiatives. Renewable energy projects, like solar panels, will make the campus more sustainable.

5. Community and Parental Engagement: Strengthen community involvement through outreach programs and raise awareness about the importance of girls' education. Cultural and health events will empower students in leadership roles.

6. Health and Well-being: Improve campus healthcare facilities and mental health support while offering health and wellness workshops.

These initiatives will empower rural girls, enhancing their educational, professional, and personal growth while fostering local development.