Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DASMESH GIRLS COLLEGE, CHAK ALLA BAKSH, G.T ROAD MUKERIAN**
Name of the head of the Institution	**DR. KARAMJEET KAUR**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01883247895**
Mobile no.	**9417218653**
Registered Email	**dgc_chakallabaksh17@rediffmail.com**
Alternate Email	**dgc_iqac@rediffmail.com**
Address	**DASMESH GIRLS COLLEGE, CHAK ALLA BAKSH, MUKERIAN**
City/Town	**MUKERIAN**
State/UT	**Punjab**
Pincode	**144211**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**DR.(MRS.) MEETU (CHIEF COORDINATOR), MRS. MANINDER KAUR (COORDINATOR)**
Phone no/Alternate Phone no.	**01883247895**
Mobile no.	**9465927706**
Registered Email	**dgc_chakallabaksh17@rediffmail.com**
Alternate Email	**dgc_iqac@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dgcmukerian1.org/popup/iqac/AQAR%20REPORT2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://dgcmukerian1.org/page/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.18**	**2016**	**19-Jan-2016**	**19-Jan-2021**

6. Date of Establishment of IQAC	**22-Jan-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

By Holding Meeting with Principal Madam and Faculty, Action Plan for the session was implemented and Plan for the next session was proposed.	03-Aug-2019 01	69
A Declamation Contest was conducted by IQAC on the topic Anti Drug Awareness	03-Aug-2019 01	30
Display of Academic Calendar on college website.	12-Aug-2019 01	1320
Holding IQAC Meeting to formulate Plan of Action and implement it.	19-Aug-2019 01	1320
Mock Parliament Session by Department of English.	30-Aug-2019 01	70
Department of Computer Science arranges a motivational Video Display on Youngest IPS Officer	24-Sep-2019 01	100
One day workshop on Career Opportunities in Journalism by Department of Commerce.	22-Oct-2019 01	100
An Essay Writing competition by Department of Education.	31-Oct-2019 01	20
Department of Fine Arts and Fashion Designing have organized an exhibition on the Occasion of Deepawali.	04-Nov-2019 01	50
Kirtanjatha of Music department performed in sultanpurlodhi on the occasion of 550th birth anniversary of Guru Nanak Dev Ji.	07-Nov-2019 01	1000
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC Contribution in faculty development through the FDP, Workshops, Seminars etc.

For organizing Seminars, Extension Lectures by different departments.

Industrial Tour

Collecting feedback about Administration and working environment of the college from students

To organize Cultural/Spiritual/Academic functions in the college.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Financial Aid to Students	**The financial aid and free books has been given to the needy, meritorious and sports students. Maximum exposure has been provided to the SC, BC and OBC students regarding the scholarship scheme promoted by the government so as the maximum students can make use of the scheme.The College has disbursed fee concession to fatherless, Parentless, sister concession, economically weak, village chak,**

	meritorious and deserving students. Refreshment is given to the sports and youth festival participants, NSS volunteers and NCC cadets.
To encourage the students to participate in the College, University, State and National level cultural and sports events	The college has organized Teej, Talent Hunt and different competitions to find out the hidden potential among the students in the field of Music, Theatre, Dance, Fine Arts, Art and Craft, Literary Items etc. The students of the college has also participated in Zonal, Inter Zonal Youth Festival and Inter college cultural competitions. Sports trials for the different games like Kho Kho, Volley Ball, Tug of War and Athletics were conducted to select students to participate in Inter College and University, level Competitions. Annual Athletic Meet is also organized in the College Campus.
Women's Day Celebration	To celebrate Women Day the Women Development Cell honored Great Personalities of District Hoshiarpur on Seventh March two thousand twenty who have done great work for women upliftment. The Department of Education also celebrated Women Day on Eight March Two Thousand Twenty under IQAC initiatives.
To encourage all the Departments to conduct Extension Lecture and Seminar/Workshops.	With the encouragement of IQAC different departments have organized Extension Lectures, Workshops, National Seminars/Webinars and Online Competitions to strengthen the academic atmosphere in the college.
To strengthen the Libraray	An amount of Seventy eight thousand six hundred thirty five rupees and five paise has been spent to purchase Text Books and Reference Books for the various Departments.
Research Promotion in College	As per the direction of IQAC, teachers has participated in National Level Seminar/Conference and organize and also participate in the maximum number of Workshops/Conferences/Seminars/Faculty Development Programs in order to improve the academic and research atmosphere of the college. To Promote Research, a Research Project has been running by the college that has been funded by Sri Guru Gobind Singh Educational Trust.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Sri Guru Gobind Singh Educational Trust	29-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While the academic curriculum and its calendar are governed by Panjab University, its delivery involves careful introspection and sustained implementation of the planning and delivery process over the academic year. Assiduous planning by the college precedes punctilious delivery by Faculty members. Before the commencement of the academic year curriculum is discussed by all the faculty members with their Head of Departments respectively. Their recommendations and suggestions are forward to the university. College administration provides a well constructed time table for each semester for both UG and PG classes. Number of classes for each paper is decided according to the syllabus and papers assigned to teachers by Head of Departments. Departmental Heads prepare the routine which is approved by the Principal duly. Teachers prepare their lectures according to the syllabus allocated and classes available. Classes are held according to the schedule under the supervision of College administration. The College has rich library with open access system for the benefit of the students as well as teachers. A good number of Journals (Science, Arts and Commerce) is available for teachers and also for students. Moral and physical Education which is the integral part of the curriculum development of the College, is of greater importance, especially these days when society is undergoing in a chaotic manner and for that different lectures are organized. To touch the apex of glory, seminars, workshops, conferences on the respective subjects are hosted in the campus which helps the teachers and students to remain in touch with the latest trends available. Classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as : 1. Chalk and blackboard method. 2. ICT enabled teaching learning method. 3. Distribution of class notes by Teachers. 4. Group Discussions amongst the students during the

class. 5. Micro Teaching and seminars by students related to curriculum. 6. Paper presentation by the students. 7. Proper and adequate instrumentation facility is given to the students for their practical classes. 8. Use of scientific methods and charts for effective lecture delivery. 9. Need based survey programs, Field Works, Industrial trips and Educations excursions are carried by the departments. 10. Seminars and special Talks by experts are also arranged regularly. 11. Remedial classes and special classes are conducted for the slow Learners in every semester. 12. Using Language Lab for listening and comprehension. Regular Class tests, Mid Term Examination, Viva Voce are done to keep track the improvement of the students. College Administration also keeps a vigilant eye on the results, departmental proceedings and students need and also keep a record of the different activities of the College regarding Teaching learning, development and improvements of different methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	22
MCom	Finance/HRM	41
B.A.BEd	Teaching Practice	44
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College encourages feedback from all the constituent units of the college wiz. the students, faculty members, parents, alumni and employers. The college employs a systematic feedback mechanism to harness its effectiveness. The mode of feedback is both manual and online. In online mode, feedback is taken through the college website. Different stakeholders are required to give feedback through a feedback form that acts as a service provider. This feedback is analysed to develop the road map for the academic year ahead and align the interests of various stakeholders with the institutional interests. The analysis of such feedback is done on institutional level. a) Students: According to the recommendation of NAAC, students feedback form has designed to obtain feedback on curriculum, library facilities, administration facilities and other resources of the college. The performa is distributed through a random selection of students. Overall functioning of the college in the form of students satisfactory survey (SSS). b) Alumni: Alumni Association serves as connecting link between the alumni and college. Alumni meet which is a regular feature provides a platform to its old students to participate in college activities and give their valuable suggestions on the curriculum. Alumni feedback data is carefully analysed and steps are taken to sure that Alumni continue to have a meaningful association with the college. Alumni feedback is taken during the Alumni meet. c) Parents: Feedback is also collected from parents during the parents teacher meetings. Suggestions and comments given by guardians are also taken into consideration for further development like introduction to new courses, infrastructural upgradation, lectures on moral and ethics values, on career guidance and educational/industrial trips. d) Teachers- Teacher feedback form is taken annually. The feedback helps in curriculum development and redressing other issues. e) Employers: The institution provides the opportunity for the growth of girls education and also enhance the employers skills through the various online or distance learning courses along with their jobs.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Political Science	120	21	21
MA	History	120	26	26
BSc	Medical	44	15	15
BSc	Non Medical	132	143	129

BCom	Commerce	222	216	212
BBA	Administartion	132	76	75
BCA	Computer Science	132	86	96
BA	Arts and Humanities	Nill	336	336
B.A.BEd	Education	200	192	184
BSc	Fashion Designing	120	31	40

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1087	174	53	Nill	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
69	69	93	5	4	Nill

View File of ICT Tools and resources

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Dasmesh Girls College is a place where mentoring is taken to the next level. The mentors remain in touch with the mentees and open new horizons for them in the form of guidance, support, knowledge, improving the mentee's skill and helping them to advance their career. The mentors here are committed to their mentees by suggesting them several career choices and helping them to choose the right path according to their capability and skill. The Mentees of our college mostly come from rural background where there is a lack of adequate information on the part of their guardians and the mentees themselves. So, here, the mentoring plays a significant role to help the mentees in mapping out their career options. Our college is still in its growing stage, but with the passage of time it is making its mark in the area and establishing itself with leaps and bounds. Special counselling is given to the fresher students at the time of admission to choose the best degree course according to their aptitude and earlier academic performance. During the teaching learning process in the classroom, one lecture is devoted periodically for guiding the students about different career options available and to know their personal interest in various fields. It helps in creating a good rapport between the mentor and mentee. Having gained an insiders' perspective and clear understanding of mentees best of mind, the mentor introduces mentees to diverse perspective, experience and recourses. Periodically professional institutes, like LPU, Phagwara and C.T, Jalandhar are invited to give professional advice to our students, With the result, a good number of our students have joined post graduate programmes. The members of the faculty also chisel the hidden talent of the students by training them in various fields like dance, singing, debate, poem recitation, knitting, crochet work, cartooning, photography etc. Even professionals from different fields are invited to come and train the fresh talent of the students. The mentors help to develop critical thinking skills of the mentee

through debate and declamation, the mentees learn to debate which also help them in reasoning and improve their communicating skill. A mock Parliament session was organized in the campus to give the students a glimpse of the parliamentary debate. Occasionally religious teachers are invited in the Morning Assembly to impart religious teaching and virtues to the fresh minds. Moral Education Cell is persistently involved in imparting values of morality and goodness to the young scholars through 'Sahej Path' and 'Naitik Sikhya'. Annual Prize Distribution function, Sports Meet and Gatka are organized to encourage the students to take part in group activities, building higher self-esteem, leadership skill, boosting self-confidence and promotion of personal growth and physical development. The NCC wing, NSS unit and the Red Ribbon Club are the three pillars which imbibe the quality of discipline, sincerity, cleanliness, service to the humanity, and impart AIDS awareness. The mentors constantly look out for the interest and aptitude of the mentee and inculcate virtuous qualities among students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1261	69	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	69	Nill	1	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sonia Devi (Year of award 2017-18 and received in 2019-2020)	Assistant Professor	Award of Honour as Program Officer of NSS by Panjab University Chandigarh
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Computer Science	6	30/09/2020	09/10/2020
BCom	Commerce	6	30/09/2020	21/10/2020
BBA	Business Administration	6	30/09/2020	08/10/2020
BA	Arts and Humanities	6	01/10/2020	17/10/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Organization of teaching, learning and evaluation schedule is planned well in ahead of every academic semester. According to the affiliating university i.e.

Panjab University Chandigarh's guidelines an academic calendar is prepared regarding commencement of classes, internal tests, commencement of examination, announcement of result, vacation, etc. All the departments prepare their work load, syllabus division, assignment schedule extracurricular activities etc in their departmental dairies. Meetings of faculty members are convened and subjects are allotted to the faculty, who, then prepare lesson plans. Teaching module, PPT's, guest lectures, assignments and tests are discussed in the departmental meetings. Students are made aware of the working of the college, the examination schedule, evaluation methods on the Orientation Day, Student's knowledge, skill and academic aptitude are assessed and appropriate methodology for specific student are identified when the teaching session begins, teachers maintain a record on their dairies in which work done in each class session is entered their dairies are monitored by the heads of the department and the Principal regularly. These dairies are very helpful in tracking the progress of the syllabus and its timely completion. On the Orientation day and the initial days of the semester, the students are given a clear understanding of the scheme of evaluation, division of marks based on class tests, house exams, attendance, class response, group discussion, presentations, assignment, case study and other activities organised in the classes. If any deficiency is found in the result of a student, remedial classes are arranged for them as in the subjects like English, Commerce, Maths, Science, etc. In case of dire need the parents are also informed about the students' result. For the examination, different papers of the syllabus prescribed are intimated to the students who are advised to prepare themselves for it. To make the information effectively reach every student of the college, detailed information is displayed on the notice board in advance. Records of all the results are maintained by the respective faculty as well as in the office records. The date sheet of the Semester examination is decided by the university and followed by the college. Proper registers are maintained of all University marks scored by the students of all the academic sessions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is formulated according to the affiliating university i.e., Panjab University Chandigarh Guidelines. The calendar is framed at the beginning of each session and the whole working of the college runs on it. The academic calendar is divided into two semester and its complete schedule is documented in it. The date of the opening of the college and the admission process to begin is given. The admission process takes about 16 days. After that the academic term I of Odd Semester begins according to the given dates. It is followed by the End Semester Examination and Winter Breaks. Academic term II of even semester begins after the winter break. The Even semester resumes. The End Semester examination of Even semester starts which is followed by the Summer Vacation. Beside this the detailed list of holidays (gazetted and restricted) is also given by Panjab University each year which is followed by the institution. In case of any revision in the schedule of examinations or holidays, that is also strictly brought into the notice of the faculty and the students. In addition, a detailed time table is prepared in advance of each semester and the necessary changes are made for the smooth functioning of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dgcmukerian1.org/page/programs/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Commerce	BCom	Commerce	201	201	100
Arts and Humanities	BA	Arts and Humanities	323	323	100
Computer Science	BCA	Computer Science	89	89	100
Business Administration	BBA	Business Administration	74	74	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://dgcmukerian1.org/popup/sss_2019_2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physical Education	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Commerce**	**1**	**6.2**
International	**Punjabi**	**1**	**5.7**
National	**Commerce**	**1**	**0**
International	**Library Science**	**1**	**0**
International	**Punjabi**	**2**	**0**
International	**Commerce**	**1**	**0**
International	**Botany**	**1**	**0**
International	**Education**	**2**	**5.7**
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library Science	**1**
Commerce	**1**
Punjabi	**3**
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	**NIL**	**NIL**	**Nill**	**0**	**0**	**Nill**
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	**NIL**	**NIL**	**Nill**	**Nill**	**Nill**	**0**
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**11**	**16**	**Nill**	**Nill**

Presented papers	3	7	Nill	Nill
View File					

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nukkad Natak Kudrat Da Kehar	Buddy Programme	2	1100
Slogan Writing Competition Sweep Activity	Buddy Programme	2	50
Pledge on National Voter Day	Buddy Programme	2	1100
Tree Plantation	NSS	2	100
Pledge Undertaken and activities Conducted to keep the National Neat and Clean	NSS	2	100
Exhibition by Ashakiran Welfare Society Hoshiarpur	NSS/NCC	3	155
Essay Writing Competition on Birth Anniversary of Sardar Vallabhbhai Patel as Rashtriya Ekta Diwas/Pledge Ceremony on Rashtriya Ekta Diwas	NSS/RRC/NCC	6	205
Lecture on Rally on Environmental Protection against stubble burning	NSS	2	100
A Declamation Contest was conducted by IQAC on Anti Drug Awareness	Shivalik Hills Welfare Society (NGO: Society for Service to Voluntary Agency)	2	30
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.	

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Observance of Swachta Pakhwara	NSS/PU CHD	Cleanliness is next to the Godliness	2	100
Observance of Swachta Pakhwara	NSS/PU CHD	Pledge Ceremony	2	100
Environmental Protection against Stubble Burning	NSS/PU CHD	Visited the adopted village Musahibpur to spread awarness	2	100
Celebration of National Girls Child Day	NSS/PU CHD	Beti Bachao Beti Padhao	2	100
Drug Awareness Campaign	NCC/12PB Hoshiarpur and Red Ribbon Club/Youth Welfare Department Hoshiarpur	Rally Against Drug Abuse	4	100
World Aids Day	Red Ribbon Club/Youth Welfare Department Hoshiarpur	Slogan Writing Competition	3	50

<div align="center">No file uploaded.</div>

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

<div align="center">No file uploaded.</div>

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching Practice	Internship	Govt.Senior.Secondary. School Nagal Bihala, Dist	10/01/2020	20/04/2020	44

t.Hoshiarpur, Govt.Senior.Secondary.School,.Harsa Mansar, Distt. HSP, Arya Boys Senior.Secondary.School Mukerian, Govt.Senior.Secondary.School Mukerian, Distt.Hoshiarpur, Khalsa Senior.Secondary.School

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2300000	2318802

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Bibliosoft	Fully	3.00.001	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**1577**	**203745**	**43**	**12843**	**1620**	**216588**
Reference Books	**7591**	**2303929**	**160**	**65792**	**7751**	**2369721**
Journals	**78**	**105843**	**Nill**	**Nill**	**78**	**105843**
CD & Video	**39**	**Nill**	**Nill**	**Nill**	**39**	**Nill**
[View File](#)						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	**NIL**	**NIL**	**Nill**
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**76**	**3**	**2**	**1**	**0**	**1**	**0**	**2**	**0**
Added	**2**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**
Total	**78**	**3**	**2**	**1**	**0**	**1**	**1**	**2**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Department of Computer Science	https://dgcmukerian1.org/media-centre/

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3500000	**3526676**	**90000**	**93698**

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has laid out procedures and policies for maintaining and utilizing physical, academic and support facilities. This college, which is being Self-financed by Sri Guru Gobind Singh Educational Trust that has maintained the latest infrastructure along with the equipments in different Laboratories, library, Sports, Computer Labs, Classrooms etc. Laboratories are looked after by the lab Attendants and concerned teachers. Any requirement in respect of laboratories is to be forwarded to the Principal who gives her nod only after having a thorough discussion with the concerned teacher. A stock register is also maintained. Students do experiments in Labs. in two groups for gaining knowledge and maintain discipline in labs. Teachers adopt different types of methods in labs. like demonstration through video clippings, models, charts and photographs to help students understand the concept better. For our Library, we always try to provide our students and faculty with latest books, journals and magazines. In addition to this, we have Delnet, British Council Library, Dropbox and N-list for e-journal and e-books. Our college library has adopted open access system. Library Committee is helpful in purchasing latest reference and text books for the college library. Stock register, student and teachers' entry registered is also maintained. For physical and sports facility, we have a play ground with sports equipments to give overall wellness to our students. One Instructor has been appointed for the athlete, who prepares our athletes for different competitions. A healthy refreshment and smart track suits are given to the athletes and full fee concession is provided to them. In the age of technology, computers have become very important. All work is carried out through computers i.e. in the library, in the office, in the laboratories etc. Software and hardware of Computers are maintained regularly according to requirements. Infrastructure Committee maintain different types of things like desk, chalk boards, fans, projectors, dusters, chalks etc. Cameras are installed in the Music Rooms, Library, Computer labs, Campus etc. for monitoring the activities going on in the College. Bio-Metric attendance system also activates for the staff of the college. The professionally managed wellness centre ensures the well-being and good health of everyone in the campus. Our college purchases and maintains college buses time to time for the benefit of the students. Overall the college is registering a steady development be it in Academics or in co-curricular activities or in sports.

https://dgcmukerian1.org/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious, Fatherless, Economically weak, By Chairman Sir, Employees, Chak residents, Sister concession,	205	1290680
Financial Support from Other Sources			
a) National	Post Matric Scholarship Scheme	16	334146
b)International	Dheean Pukardian Association	11	132000

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	07/07/2019	388	Admission and Career Counselling cell[Ms. Shivani Narad, Dr. Sukhwinder Kaur, Ms. Shikha Sharma]
Remedial Classes	17/10/2019	118	Department of Physics, Department of Chemistry, Department of Commerce, Department of English, Department of Chemistry, Department of B.ed, Department of Mathematics, Department of Computer Science, Department of Medical

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling Cell(NET qualified)	2	Nill	2	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations	Number of students	Number of stduents placed	Nameof organizations	Number of students	Number of stduents placed

visited	participated		visited	participated	
Nil	**Nill**	**Nill**	**Nil**	**Nill**	**Nill**

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	35	B.COM	Department of Commerce and Management	Dasmesh Girls College, Chak Alla Baksh, Mukerian	M.COM
2019	1	B.COM	Department of Commerce and Management	G.N.D.U Amritsar	M.COM
2019	2	B.COM	Department of Commerce and Management	G.N.D.U Amritsar	M.COM
2019	6	B.COM	Department of Commerce and Management	S.P.N College, Mukerian	M.COM
2019	2	BBA	Department of Commerce and Management	DAV University, Jalandhar	M.B.A
2019	6	B.SC Non Medical	Department of Science	S.P.N College, Mukerian	M.Sc Physics
2019	3	B.SC Non Medical	Department of Science	Punjabi University, Patiala	M.Sc Physics
2019	1	B.SC Non Medical	Department of Science	J.C.D.A.V College, Dasuya	M.Sc Physics
2019	1	B.SC Non Medical	Department of Science	P.U Chandigarh	M.Sc Chemistry
2019	1	B.SC Non Medical	Department of Science	D.A.V University	M.Sc Chemistry

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**2**

[View File](#)

Activity	Level	Number of Participants
State Level Singing Competition Organised by Department of Music	Institutional	300
Holi Celebration by Department of Visual and Performing Art	Institutional	25
Maat Bhasha Divas organised by Department of Punjabi	Institutional	50
Athletic Meet (Relay Race, Three legged race, 200 Mtr. Race, Sack Race, Chatti Race, 100 Mtr. Race, Lemon Race, 50 Mtr. Race, Tug of War, 400 Mtr. Race, Long Jump, Discuss Throw, Shot Put)	Institutional	835
Celebration of Basant Panchami and Fashion Show organised by Department of Fashion Designing and Fine Arts	Institutional	45
Lohri celebration	Institutional	1000
Celebration of Deepawali organised by Department of Fine Art and Fashion Designing	Institutional	45
Exhibition organised by Department of Education	Institutional	43
Teez and Talent Hunt	Institutional	1000
Inauguration of Session with Sukhmani Sahib Path	Institutional	800

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	nil	Nill	Nill	Nill	Nill	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a practice of identifying student representatives for each class and nominates them to the student council. The meetings are organized to interact and guide the representatives of student council for their duties with Principal/incharge of student council. Students performed regular duties for

disciplined and cleanliness in free period as per the allotment by the office bearers in consultation with the teachers. They help in controlling the misuse of mobile phones and other electronic devices by the students. Also act as a channel between the students of their class and the administration for passing on of information as well as grievance handling and redressal.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

230

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni association of college organized Alumni Meet for the session 2019-20. This meeting was online on Google Meet. Nearly 230 old students enrolled for the meeting. They were provided platform to share their experiences and emotions attached to their Alma mater. No. of Alumni of the college are doing job in various fields. They also shared how the habit of hard work and discipline imbibed while in college, is helping in their working places.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? Principal Level: Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The Principal is the sole authority of the institution. But all the members of staff play significant roles to participate in the decision making of the college under the guidance of Principal. ? Faculty Level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being incharge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. For effective implementation and improvement of the institute different committees are formed and at the Start of Session, a staff Secretary is appointed, who act as a mediator between faculty members and the Principal of College. ? Student Level: College has Student Council who has appointed CRs and VCRs for the proper functioning in the campus. CRs and VCRs maintain the discipline in the campus. And certain duties are imposed on the CRs and VCRs. Various discussions are held with the students to make a healthy atmosphere for their growth and development. The Head Girl and Vice Head Girl of the College actively take part in the activities of IQAC. ? Strategic Level: The Principal, academic coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, discipline, grievances, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. For the various programs to be conducted by the institute all

the staff members will meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others. Staff members are also involved in deciding academic activities and examinations to be conducted by the college. ? In the period of Covid-19, virtual mode has been used to run the institute smoothly and effectively at the various levels of management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As per Norms of Panjab University, Chandigarh.
Teaching and Learning	The academic calendar is prepared at the beginning of the session as per the norms of Panjab University, Chandigarh. Innovative methods are adopted for teaching and learning process. Healthy interaction between students and faculty goes beyond the classroom. Teachers with excellent Academic record are appointed annually as per the needs of the departments. Teachers are also given facilities to take up Research Projects, attend Workshops, Seminars and Faculty Development Programs. Use of Audio-Visual aids in teaching practices. New books recommended by faculty members are introduced in the library every year. Student oriented methods are applied to educate the children. Student feedback form is used to take feedback from the students regarding the quality of teaching. Students are also encouraged to use library to inculcate the habit of reading.
Examination and Evaluation	The College abides by the norms of Panjab University, Chandigarh with regards to semester examination. These include theory, practical, viva voce and project work. The examination and evaluation system includes Monthly Tests, Unit Tests, Formative and Summative Assessment, Sessional work, Continuous and comprehensive evaluation. Continuous internal assessment based on attendance, house tests, presentations, projects, assignments of students etc. The pattern of examination and papers is also explained by subject teachers in the classroom.

Research and Development	The Institution makes sustained efforts to develop and enhance Research Culture and Research Aptitude among Faculty Members and Students and to bring Research to bear upon both Teaching and learning. Faculty Members has provided Duty Leave to attend Seminars, Workshops, FDP etc. Project work is part of BBA, BCA, M.Com, where students works on their Projects and write a Report guided by Faculty Members
Library, ICT and Physical Infrastructure / Instrumentation	The library and administrative block are computerized. Software DELNET is used in the library which is expeditions and user friendly. The software is library friendly in many ways: Advanced searching of books is done on various criteria. 160 Reference Books, 43 Text Books are added to the existing stock in the library.
Human Resource Management	Teachers are assessed on the basis of self- appraisal, student feedback, contribution to extra-curricular activities, participation in seminars and conferences. Students feedback is analyzed and discussed confidentially by the principal and IQAC. Suggestions regarding improvement are discussed. Student's involvement is ensured in decision making at different levels. Staff with distinguished achievements is facilitated in staff meetings. Faculty and staff are encouraged self-development programs. The college always offers supports for infrastructural requirements especially electricity, water supply and routine maintenance.
Industry Interaction / Collaboration	Department of Commerce arranged one day Industrial trip of BBA Sem 6th on 12 March, 2020 to an industry i.e. Medox Life Science, Industry Area Sansarpur terrace, Distt. Kangra (H.P)
Admission of Students	Admissions are done on the basis of norms laid down by the Panjab University, Chandigarh. Admission and Career Guidance cell helps students to opt out for different Courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College has its own Website and uses e-mail to Contact all. The website also gives accessibility to the

	Principal and the Management Committee to scrutinize and verify all the activities conducted by different departments and faculty of the College.
Administration	The Administrative Office is fully Computer Equipped with Internet. Fee collection is also done through computerized system and communication with University takes place over Internet.
Finance and Accounts	Tally software is being used for the purpose of accounting.
Student Admission and Support	Hammer software is used to maintain the record regarding students registrations and admission in the College.
Examination	Registrations of UG and PG classes' semester examination regularly uploaded to the website of Panjab university on examination portal. Due to COVID-19, final semester examinations of UG and PG 2019-20 are conducted through online mode under the instructions of Panjab University, Chandigarh.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NILL	NILL	NILL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Swayam online course 'ECCE'	1	15/07/2019	30/10/2019	107
FDP on "Research Methodology Data Analysis using SPSS"	2	16/12/2019	21/12/2019	07
National level FDP under UGC-CPE-one week FDP 'Innovations in Teaching, Learning, and Research'	6	24/12/2019	30/12/2019	07
FDP on (Inter disciplinary Refresher course) "Teacher Educator"	1	24/12/2019	06/01/2020	14
Swayam Arpit Online Course for Career Advancement Scheme	3	01/09/2019	31/12/2019	124
FDP on R Language	1	23/03/2020	04/04/2020	13
FDP on " Moocs and e-learning technologies"	3	10/04/2020	15/04/2020	03
Refresher course on "TTT Teach the teachers using flipped classroom approach"	2	22/04/2020	15/05/2020	24
FDP on "Research Methods and Techniques"	3	25/04/2020	01/05/2020	07
Five day online workshop "skill development"	5	27/04/2020	01/05/2020	05
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

1	1	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1 Duty Leave 2. Provident Fund 3. Free Bus Service 4. Maternity leave 5. Fee Concession to the ward of faculty members. 6. Medical Facility for on duty mishappening. 7. Shagun Scheme 8. ESI deduction of Ad-hoc Staff.	1. Medical facility for on duty mishappening 2. Provident Fund 3. Free concession to the wards of the staff members 4. Free uniform to the sub staff members. 5. Refreshment is provided to the sub staff members.6. ESI deduction. 7. Annual Free Health Checkups.	1. Refreshment is provided to the students participated in NSS,NCC, RRC, Sports and youth festival students during practice. 2. Economically backward classes and merit holders, Fatherless, Parentless, Chak Residents and Athletes etc. have provided the provision of fee concession 3. College canteen provides food at the subsidized rates to all the students. And there is also a canteen committee for regular checking of food products to maintain the quality of the food items. 4 The college has a health centre for students. In case of an emergency the students are taken to the SPN hospital to provide them medical facility which is approximately at 1 km distance from college. 5. Career Guidance Cell continues to guide students regarding choice of career and placement opportunities available to students. 6. Book bank exists in the library for the needy students to enable them to borrow books for the entire session. And the teachers also help the students by giving them specimen copies of the respective subjects.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Ledger accounts, Cash Book and Trail Balance sheets are prepared to manage the finance. Effective internal and external audit programs are conducted regularly. For External auditing, there is a CA appointed to do the required handling regarding financial management and resource mobilization. The institute also ensures

timely submission of audited utilization certificate to various funding agencies			

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	PRINCIPAL
Administrative	Yes	Gopal Singh Co., Charted Accountants	Yes	MANAGEMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1 Parent teacher meet is conducted to discuss the performance of the students and make complete effort to improve the performance of the students. Any piece of information regarding the ward is given to the parents by phone calls. 2 Take the feedback from parents about the college, teaching facilities, curriculum, infrastructural facilities etc. 3 Communicating views which the students feel shy to communicate directly to the teachers about the college and the department. 4. In the period of Covid-19, Teachers made calls to the parents to discuss the performance of their wards so that online learning through Virtual mode can be made beneficial.

6.5.3 – Development programmes for support staff (at least three)

1. Important instructions regarding COVID-19 i.e. wearing mask, making social distance and using sanitizers are given to them. 2. Medical checkups of bus conductors and drivers are done by the experts time to time. 3. Traffic lectures and rules are also given to drivers and conductors by the transport in-charge of buses. 4. IQAC continuously tries to enhance the knowledge of the support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Salary hike has been considered and salary is revised every year. 2. Bsc. (Medical) has been started in the session 2018-19. 3. Arrangements of Seminars, workshops and conferences at regular intervals. 4. Bio- Metric attendance of teaching staff, administrative staff and BA B.ed 4th year has been started by the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

	d)NBA or any other quality audit		No		

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day Workshop on Career oppor tunities in Journalism	22/10/2019	Nill	Nill	100
2019	Declamation contest on "Anti Drug awareness"	03/08/2019	Nill	Nill	30
2019	An Essay writing competition by Department of Education	31/10/2019	Nill	Nill	20
2019	Model Exhibition by Department of Education	08/11/2019	Nill	Nill	25
2019	Constitution Day celebration by Department of Education	26/11/2019	Nill	Nill	120
2020	National level Competition on Essay writing, Slogan writing	25/05/2020	25/05/2020	30/05/2020	200
2020	An Extension lecture on "Gadar Andolan" by Department of History	07/03/2020	Nill	Nill	60
2020	Science Quiz by Department of Science	28/02/2020	Nill	Nill	150
			[View File](#)		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of National Unity Day by NSS	31/10/2019	Nill	100	Nill
Celebration of Constitutional Day by NSS	26/11/2019	Nill	100	Nill
Celebration of "Beti Bachao or Beti Padhao" Day by NSS	24/01/2020	Nill	100	Nill
National Girl Child Day Celebration by NSS	27/01/2020	Nill	100	Nill
Moot Court organized to aware Citizenship Amendment Act(CAA) by Political Science Department	27/02/2020	Nill	50	Nill
Celebration of International Women Day by College Women Cell	07/03/2020	Nill	150	Nill
Organization of Special Assembly to celebrate Women's Day by Department of Education	09/03/2020	Nill	800	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Implementation of Tree Plantation Movement by NSS and NCC unit 2. Plastic Free Campus 3. To promote "Go Green Environment" plantation done inside the campus by using the Haryali App (Punjab Govt. Recommended)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	1
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/08/2019	01	Swachta Pakhwara organized by NSS unit	For cleanliness of environment	102
2019	1	1	01/11/2019	01	Anti-Drugs Awareness Rally by NCC RRC unit	For create anti-drug Awareness	104
2019	1	1	04/11/2019	01	Environmental Protection against Stubble burning by NSS unit	For cleanliness of air - environment	102
2019	1	1	24/12/2019	07	Seven Days NSS Camp	Various Activities	57
2020	1	1	26/02/2020	01	Extension Lecture organized by NSS Unit	Create Covid-19 Pandemic Awareness	57
2020	1	1	24/04/2020	01	Covid-19 Awareness online video by students of NSS/NCC	Create Covid-19 Pandemic Awareness	5

| 2020 | 1 | 1 | 22/04/2020 | 01 | Disseminating information of Arogya Setu App through YouTube Channel by Computer Science Department | Create Covid-19 Pandemic Awareness | 2 |
| 2020 | 1 | 1 | 26/04/2020 | 01 | Making and distribution of Homemade Masks in Rural Areas by Fashion Designing Department | Awareness Campaign of Covid-19 Pandemic | 30 |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	A Code of conduct for students illustrated in the Prospectus
Dharat Magazine	01/07/2019	Enhance the skills and thoughts of students
VISION: An International Journal of Humanities Management	28/04/2019	To promote the research field of Faculty and research scholars

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Declamation Contest on Anti Drug Awareness By IQAC	03/08/2019	Nil	30
Nukkad Natak " Kudrat Da kehar"	23/09/2019	Nil	1100
Celebrate World AIDS Day	02/12/2019	Nil	50
Maat Bhasha Divas Celebration	22/02/2020	Nil	50
Two Days National Webinar on Effects of Covid-19	22/05/2020	23/05/2020	200

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantations of trees every year to maintain the environment and contribute to restoring natural beauty and conditions. 2. Plastic free campus. Students and staff are motivated to use jute bags or cotton bags. 3. Use of Dust proof chalks- In our college some classrooms and laboratories are fitted with white and green boards with dust free chalks and marker pens. 4. Dustbins on the premises- the use of dustbins maintains garbage free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Regular morning assembly was held on every Monday in a week in which all the important days were celebrate to create awareness among students about each and every aspects of life. 2. Thought of the day is given to instill values among students and arouse the intellectual, moral and social consciousness of students. 3. Naitik Shiksha Examination was taken place in every year. 4. A one day workshop with Chinese Artist 'Yujuan Li' was organized by Fine Arts Department. In which Artist had taught the technique of Chinese water Color Painting. In the demonstration, Artist used to paint Chinese National Flower "Peony". She is well known artist of water color so here by she taught minute technique of water color paintings to the budding artists of the college. 5. Environment Consciousness: The students and staff have planted several tree saplings during various tree plantation programmes organized by the College NSS and NCC unit and all these trees are taken care of and maintained by the gardeners of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://dgcmukerian1.org/page/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. To make the girls students self- dependent and to develop the qualities of leadership, the unit of NCC is registered in the college. 55 students in NCC are registered in the session 2019-2020. Our NCC group is vibrant and dynamic fostering leadership and believes in the mission of altruistic and ethical service. At seminars, workshops and conferences, students are given key leadership roles. They are encouraged to participate across departments in co- curricular and extra-curricular activities on and off campus. Sensitivity to the environment and eco consciousness is fostered on our campus in every activity that is pursued. There are various activities performed by college NCC unit like Tree plantation, Drug abuse rally Pledge ceremony for time to time. The NCC Cadets attended various camps organized by other universities colleges. Lovely Professional University organized 10 days camp from 19 Nov to 28 Nov 2019, in which 24 cadets were participated and Sapna (BABED) got the Best Cadet Award, where as Gurpreet Kaur and Tamanna (BSc) selected in firing competition and some students also won the game tug of war. Jawahar Navodhya Vidyalaya also organized 10 days camp from 20 July to 29 July 2019, in which 12 cadets were participated. Cadets Shivani Manhas and Bandana got Gold medal in Drill test, whereas in Painting competition Neha Devi and Lakhvinder Kaur got silver medal during this camp. Cadets enrolled in B and C Certificate examinations. The Tree plantation program was organized under NCC unit and planted the trees in the college premises. They all pledged to plant more and more trees with the time and take care of the plants and to provide with basic needs as and when needed.

The students also took the responsibility of awakening the citizens by telling them the importance of trees in our lives and some others issues like drugs abuse. Our college Director Dr. Ravinder Kaur Chadda said, Nowadays, everywhere we hear the ongoing destruction of our natural resources. The simplest thing that we can do to help is to plant a tree. It is such a simple and basic task, and the truth is that, every tree makes a difference. The plantation program organized by our students under the NCC activity was an initiative to save our planet. The college NCC unit tribute to "Iron Man of India" on the Birth Ceremony of Shri Valabh Bhai Patel. They organized essay writing competition on this occasion in which many students were participated. Preeti (MA Political Science) got the first position Anmol (BABed) and Kriti (MCom) hold second and third positions respectively. 2. College got the 9th rank in Punjab and 53rd rank in India by Education World India in the Category of Non- Autonomous Colleges. 3. One day stay of Guru Shabbad Yatra by Nankana Sahib at college campus.

Provide the weblink of the institution
https://dgcmukerian1.org/

8.Future Plans of Actions for Next Academic Year

1. Establishment of Vermi compost unit in College Campus: The main objective of Vermi composting project is to produce organic manure of exceptional quality for the organically starved soil. Leaf litter from the college and canteen waste will be used for vermicomposting and organic manure will obtain and used for plants.
2. Implementation of Bird feeder with waste material in the campus: Natural habitat and food sources are scarce for these creatures, and even by hanging out one or two feeders you would be helping many birds survive difficult months. It also engages students in observing and learning about birds and their behavior.
3. Planning to introduce Bottle Green Garden: The college having the idea of making use of discarded plastic bottles, old tyres, oil cans, paint boxes and other waste to grow plants. 4. Distribution of complex dustbins for separating waste: Waste separation can reduce environmental pollution and turn waste into treasure. The main objectives are the maintenance of clean and hygienic conditions and reduction in the quantity of solid waste. 5. To channelize self financed certification computer course in the campus for students and faculties.
6. Increasing the number of environment friendly initiatives by NSS and NCC ensuring participation of maximum students in such initiatives 7. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies. 8. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff. 9. Organization of job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni. 10. Organization of seminars and workshops by the IQAC to promote the quality improvement strategies in teaching-learning and research.